

**Budget committee meeting minutes for March 21, 2023, March 22, 2023, and March 27, 2023 starting at 6:00pm**

Attendance – all attended both meetings: Steve Nesbit – chair, Carol Waig – secretary, Todd Delaney – vice chair, Darcy Petrov, Leo Robichaud – via Zoom, Pam Smith, Lisa Struebing  
Motion was made on March 21<sup>st</sup> at 8:00pm to adjourn

Motion – TD; Second – PS Vote – all in favor

Motion was made on March 22<sup>nd</sup> at 6:50pm to adjourn

Motion – TD; Second – CW Vote – all in favor

**March 21, 2023**

- Introductions were done to introduce new members of the committee to others on committee
- Minutes from meeting on 3/11/2023 were moved by Todd Delaney, seconded by Pam Smith all were in favor
- Brief discussion on handouts from the town – answer to questions asked as well as finance reports
- Brief discussion on the bid process
- March 29<sup>th</sup> budget committee needs to give recommendations on budget back to council
- Motion to move assessing forward as is:
  - Motion – PS
  - Second – LS
  - Vote – all in favor
- Motion to move code enforcement forward as is:
  - Motion – TD
  - Second – LR
  - Vote – all in favor
- Motion to move general administration forward as is:
  - Motion – TD
  - Second – LS
  - Vote – all in favor
- Motion to move Cable TV forward as is:
  - Motion – PS
  - Second – LS
  - Vote – all in favor
- Town Council – LS made motion to lower the contingency account to 10,000; brief discussion, there was no second motion failed.
  - Motion was made to move town council forward as is:
    - Motion – TD
    - Second – LR
    - Vote – 6 yes, LS – no
- Motion was made to move Town Clerk forward as is:
  - Motion – TD
  - Second – PS
  - Vote – all in favor

- Finance – brief discussion on ARPA fund
  - Motion was made to move finance forward as is:
    - Motion – TD
    - Second – PS
    - Vote – all in favor
- Planning – brief discussion on TIF
  - Motion was made to move planning forward as is:
    - Motion – PS
    - Second – LR
    - Vote – all in favor
- Motion was made to move appeals board forward as is:
  - Motion – TD
  - Second – PS
  - Vote – all in favor
- Building maintenance – brief discussion on key fobs for safety:
  - Motion was made to move building maintenance forward as is:
    - Motion – PS
    - Second – LS
    - Vote – all in favor
- Public safety – brief discussion on increases and additions:
  - Motion made to move Public safety forward as is:
    - Motion – TD
    - Second – PS
    - Vote – all in favor
- Law Enforcement – discussion on cruisers, questions sent to town for answers revisited on March 22 meeting
  - Motion to move Law Enforcement forward as is:
    - Motion – TD
    - Second – LS
    - Vote – all in favor
- Motion was made to move General Assistance forward as is:
  - Motion – TD
  - Second – PS
  - Vote – all in favor
- Motion was made to move public works forward as is:
  - Motion – TD
  - Second – LS
  - Vote – all in favor
- Solid Waste – brief discussion, question sent to town on when hazardous waste day was last done
  - Motion was made by LR to add hazardous waste day into budget for \$10,000.
    - Motion – LR
    - Second – LS
    - Vote – 4 yes – LR, TD, DP, LS 3 No – CW, SN, PS

- Parks and Rec – brief discussion
  - Motion made to move parks and rec forward as is:
    - Motion – TD
    - Second PS
    - Vote – all in favor
- Rich memorial beach – brief discussion
  - Motion made to move rich memorial beach forward as iis:
    - Motion – TD
    - Second – CW
    - Vote – all in favor
- Donations – discussion on cemeteries – town responsibilities, questions sent to town
 

motion made by LS to reduce through these doors from 2500 to 2000 as per their request

  - Motion – LS
  - Second – SN
  - Vote – 3 yes – LR, SN, LS 4 No – DP, PS, CW, TD
  - Motion was made to reduce Fuller house from \$5000 as requested to \$0 as no follow up documentation was received after they stated they would send it for further explanations
    - Motion – LS
    - Second – SN
    - Vote – 5 yes – PS, LR, SN, TD, LS, 2 No – CW, DP
  - Revisited on March 22 when answers to questions came back from town
  - Motion to move donations forward as amended:
    - Motion – TD
    - Second – CW
    - Vote – 6 yes – CW, PS, DP, SN, TD, LR, 1 No – LS
- Capitol Out lay – brief discussion on re-naming and adding a cap, only add to it when necessary, create a policy around it to make it clear and consistent use. Question sent to finance concerning street sweeper being removed from 2025 capital budget
  - Motion made to reduce capitol outlay by LS, no second motion failed
  - Revisited on March 22 when answers came back from town
  - LS requested to reconsider/change her vote from yes to no at the March 22 meeting?
    - Motion - LS
    - Second - TD
    - Vote – all in favor
  - LS made a motion to reduce Capitol outlay by \$10000, no second motion failed
  - Motion made to move Capitol outlay forward:
    - Motion – TD
    - Second – LS
    - Vote – 6 yes – TD, SN, PS, CW, DP, LR, No - LS
- Employee benefits – brief discussion
  - Motion was made to move employee benefits forward as is:
    - Motion – PS

- Second – LS
  - Vote – all in favor
- Motion was made to move insurance forward as is:
  - Motion – TD
  - Second – LS
  - Vote – all in favor
- Motion was made to move Debt Services forward as is:
  - Motion – TD
  - Second – LS
  - Vote – all in favor
- Transfer out – a brief discussion about public safety fair
  - Motion was made to move transfer out forward as is:
    - Motion – TD
    - Second – LS
    - Vote – all in favor
- Recreational special revenue fund – brief discussion
  - Motion made to move Recreational special funds forward as is:
    - Motion – TD
    - Second – PS
    - Vote – all in favor
- Capitol projects – brief discussion
- Motion was made by LS to remove 2 thermal imaging cameras from this budget and reduce \$100000 for thermal imaging cameras to \$80000 brief discussion move the cameras to a future budget so not all are coming due at same time
  - Motion - LS
  - Second – SN
  - Vote – 2 yes – SN, LS, 5 No – CW, TD, DP, PS, LR
  - Motion failed
  - Motion made to move Capitol projects forward as is:
    - Motion – TD
    - Second – CW
    - Vote – all in favor
- Revenues – brief discussion – motion made to amend state revenue sharing to state projection for March 2023 from \$1343234 to \$1229534
  - Motion – SN
  - Second – LS
  - Vote – 5 yes – SN, CW, PS, DP, LS, 2 No – TD, LR
- Motion made to move revenue forward as amended:
  - Motion – CW
  - Second – PS
  - Vote – 6 yes – SN, PS, CW, DP, LS, LR, 1 No – TD
- Discussion on next meeting location – Council chambers are being used so we will meet on Monday March 27<sup>th</sup> from 6:00pm – 8:00pm so LR can join via ZOOM.

**March 27<sup>th</sup> 2023**

**Attendance: Steve Nesbit – chair, Todd Delaney – vice chair, Carol Waig – secretary, Darcy Petrov, , Pam Smith, Lisa Struebing, Leo Robichaud – absent**

**Brief discussion on recommendations drafted by Steve Nesbit**

**Recommendations were moved as amended**

- **Motion – TD**
- **Second – SN**
- **Vote – 6 in favor 1 absent**