

Budget Committee Meeting
April 14, 2016

Attendance: Jane Cirone, Walter Wasson, Katherine Post, Martha Hurd-Call, Philip Pomerleau, Ellen Kasprzyk, Lowell Weeks

Meeting opened at 6:34 pm

The minutes of the last meeting were read and accepted - vote 7 – 0 unanimous.

Janice Labrecque, attended to request the Town of Standish include North Gorham Library in their consideration for Donations. North Gorham Library would like to request a \$1,000 donation to help upgrade their technology. She apologized for not attending the night specifically designated for Donation Requests. She was unaware of the date.

The Budget Committee explained the FY17 Budget had already been accepted by the Town Council; however, we would accept her request and discuss within the committee when we reviewed the Donation section of the Budget.

Jane Cirone presented answers to the questions we posed during the last meeting.

1. Question regarding the Assessing Contractual section: There are three months left in the current fiscal year. The amount listed for the Registry of Deeds is an estimate only.
2. Question regarding Watchic Lake Testing: The Watchic Lake testing has not been completed yet. The Town Council has the ability to decide if this should be paid for by the Watchic Lake Association or paid for by the taxpayers of the Town of Standish.
3. Question regarding General Administration Dues and Subscriptions: The ICMA dues have not been paid.
4. Question regarding Cable TV supplies: The Town does not have final totals yet for this fiscal year's purchases. There are a couple items on order for the projector lens that have not been received.
5. Question regarding last time the Audit and Legal Services were put out to bid: Legal services were last put out to bid about 10 years ago. Our existing lawyers were the lowest bidder at that time and therefore retained. Legal Services are at the discretion of the Town Council. It was unknown when the Audit services were last put out to bid. It was noted the previous audit completed did have a different Project Manager.

Budget Review of Departments:

Town Clerk:

There was discussion regarding the \$600 - \$700 carryover since 2012 in Travel Expenditures.

Motion made and seconded to reduce Travel Expenditures to \$843 – vote 7 -0 unanimous.

There was discussion regarding the number of classes in the budget this year when not all clerks attend the training.

Motion made and seconded to reduce Training to \$550 – vote 7 – 0 unanimous.

Motion made and seconded to accept this section as amended – vote 7 – 0 unanimous.

Finance:

The Budget Committee requested that Jane Cirone ask what duties the Tax Research Abstractor performs.

Motion made and seconded to accept this section as presented – vote 7 – 0 unanimous.

Planning:

The Budget Committee requested that Jane Cirone ask why last year's Grant Writer was not used. This particular line item – if not used – will go into a designated fund and cannot be used for anything other than a Grant Writer.

Motion made and seconded to remove the Grant Writer item in this year's budget, since last year's Grant Writer was not used as intended - vote – 7 – 0 unanimous.

There was discussion regarding the carryover in Planner Training. Motion made and seconded to reduce Training to \$1,000 – vote 7 – 0 unanimous.

Motion made and seconded to accept this section as amended – vote 7 – 0 unanimous.

Appeals:

There was discussion regarding the amount listed for Travel Expenditures. Motion made and seconded to reduce Travel to \$50 – vote 7 – 0 unanimous.

The Budget Committee requested that Jane Cirone ask when MMA-ME Townsman dues are paid, as they have not been expended yet.

Motion made and seconded to accept this section as amended – vote 7 – 0 unanimous.

Building Maintenance:

Motion made to accept this section as presented – vote 7 – 0 unanimous.

Law Enforcement:

There was discussion about what would happen if the police vehicle coming out of rotation this year was not going to be used by the Town Manager. It is possible this vehicle might be swapped out with an existing 1st responder vehicle currently being used by the Town.

Motion made and seconded to accept this section as presented – vote 7 – 0 unanimous.

General Assistance:

Motion made and seconded to accept this section as presented – vote 7 – 0 unanimous.

A motion was made and seconded to adjourn at 8:23 pm and return to continue with the other Budget Sections for review on Monday, April 18, 2016 at 6:30 pm.

Respectfully Submitted,

Katherine Post
Secretary