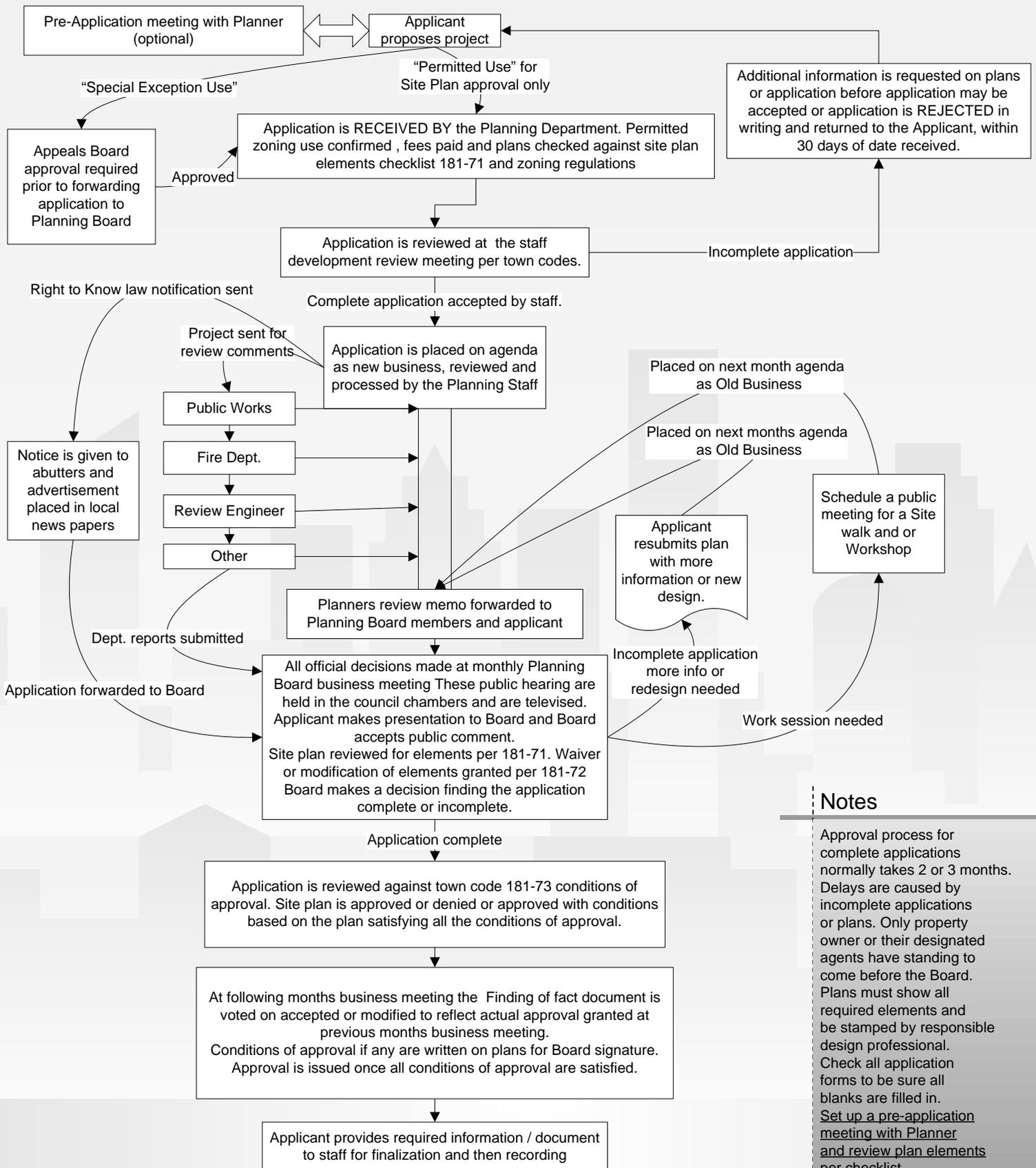


# Site Plan approval process flow chart

Approval process for complete applications takes approximately 3 months so plan your construction project accordingly.



## Notes

Approval process for complete applications normally takes 2 or 3 months. Delays are caused by incomplete applications or plans. Only property owner or their designated agents have standing to come before the Board. Plans must show all required elements and be stamped by responsible design professional. Check all application forms to be sure all blanks are filled in. Set up a pre-application meeting with Planner and review plan elements per checklist. Planning Board fee Schedule is set annually by Town Council. Questions call Planning 642-3461