

Request for Certified Copies of Birth, Marriage and Death Certificates

Certified copies of Birth, Marriage or Death Certificate are \$15.00 for the first copy and \$6.00 for any additional copies.

BIRTH CERTIFICATES

Full Name on Certificate:

First Name	Middle Name	Last Name
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Date of Birth:

Month	Day	Year
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Father's Full Name

First Name	Middle Name	Last Name
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Mother's Full Name

First Name	Middle Name	Maiden Name
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MARRIAGE CERTIFICATES

Full Maiden Name of Bride:

Full Name of Groom:

Date of Marriage (*Month/Day/Year*)

DEATH CERTIFICATES

Full Name of Decedent

Date of Death (*Month/Day/Year*)

Date of Birth (*Month/Day/Year*)

Indicate your Relationship to the Person Whose Certificate is Requested: (Check one)

- | | |
|---|---|
| <input type="checkbox"/> Self | <input type="checkbox"/> Guardian |
| <input type="checkbox"/> Spouse | <input type="checkbox"/> Descendant |
| <input type="checkbox"/> Registered Domestic Partner | <input type="checkbox"/> Attorney of person on record |
| <input type="checkbox"/> Parent | <input type="checkbox"/> Genealogist ID # _____ |
| <input type="checkbox"/> None of the above (short form will be issued for Death Certificates only). | |

Signature

Printed Name

Date

(By signing, I swear/affirm that the information above is true and correct.)

Address

Revised: July 29, 2010

Proof of Identity of Applicant:

Applicant must provide one of these:

- Driver's License
- Passport
- Government issued picture I.D.

OR two of these:

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return
- Personal Check w/address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2
- Voter Registration card
- Disability award from SSA
- Other _____

<u>Document</u>	<u>Quantity</u>
Certified Birth	_____
Additional Copies Birth	_____
Certified Death	_____
Additional Copies Death	_____
Certified Marriage	_____
Additional Copies Marriage	_____
Marriage License	_____
Disposition Permit	_____

Establishing eligibility to acquire record:

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide State-issued card