

**Town of Standish**  
\_\_\_\_\_ **Subdivision**

**Pre-Construction Meeting Agenda**  
**Items of Discussion**  
\_\_\_\_\_, 2004

***Traffic:***

1. Advanced construction warning signs, before any site construction, or water main installation in Route 114.
2. Flaggers when working in, or next to Route 114.
3. Barricade open work adjacent to Public Way.
4. All construction from Annie's Way.

***Erosion and Sedimentation Control:***

1. Install stone construction entrance.
2. Install sediment barriers before stripping.
3. Provide protection of natural drainage ways.
4. Install stone check dams across natural drainage ways.
5. Exposed soil, 14 day (7 days within 100' of stream/wetlands) temporary stabilization requirement, MULCH, Mulch, Mulch.
6. Culverts and pipe outlets, install inlet and outlet protection when culvert is installed, ditto with ditches.
7. Clean/ Sweep any soils tracked onto public way. Restore stone construction entrance as necessary.

***Typical Section***

1. 21.0 to ditch line 2'-9 1/4 below profile

***Site Inspections and Quality Control:***

1. Inspections weekly depending on progress.
  - Close attention to erosion control, weekly mulching of disturbed areas open, reduces number of visits, saves owner.
  - Minimum Inspections scheduled at: Subgrade, after subbase installation, after base installation and during paving. Helps if Contractor notifies me.
2. Material Quality testing on subbase and base material. Submit before placing material.
3. Pavement cores by contractor, submit to Public Works.

***Status of Other Permits:***

1. NPDES?
2. Stormwater Permit?
3. Entrance Permit?

***Administration:***

1. Payment/Escrow Release Requests, Copy to Review Engineer for Approval.
2. Test results of material quality and compaction, submit to Review Engineer.

***Contractor's Schedule:***