

Minutes
BUDGET COMMITTEE MEETING
STANDISH MUNICIPAL CENTER
TOWN COUNCIL CHAMBERS
STANDISH, MAINE
WEDNESDAY, MARCH 30, 2022
6:00 PM

The Budget Committee will conduct this meeting as a Hybrid Meeting as authorized by 1 M.R.S. §402(2) and the Standish Budget Committee's Remote and Hybrid Meeting Policy

Call to Order

Roll Call : All Present: Eric Bleicken, Todd Delaney, Steve Nesbitt, Phil Pomerleau, Leo Robichaud (via zoom), Pam Smith, Carol Waig

Steve Nesbitt handed out draft of his notes from meeting of March 23rd, 2022 and we started by working out zoom volume with Leo Robichaud. Budget meeting was streamed via zoom and available through Saco River TV/Zimeo. Chair Pro Tem Phil Pomerleau started. All votes will be roll calls.

A. Elect officers for the 2023 Budget Committee

Nomination for Budget Chair: Nomination of Phil Pomerleau (Eric Bleicken/Todd Delaney) All in Favor.

Nomination for Vice Chair: Steve Nesbitt (Pam Smith/Phil Pomerleau) all in favor.

Nomination for Secretary: Todd Delaney (Steve Nesbitt/Pam Smith) all in favor.

Business

Review FY23 municipal operating and capital budgets: Chair stated we would go through each department and if we had concerns we should discuss them and move on if any concerns came up afterwards address it at next meeting. We had several documents from Town Manager, Town Clerk, Town Treasurer covering concerns and materials (like flashing school lights, mower).

B1. Under General Administration (page #33) more of question to "Town= Town Manager, Town Treasurer, Department Heads" Question?? To Town to move \$15,000 grant match funds to general fund at end of this year??

- 1.) How much grant money is being held for grant writing? We have \$15,753.53 in a reserve fund designated for grant writer.
 - 2.) What is the planned use for this money now that we have a Director of Planning and Community Development? Do not know what the planned use is for these funds.
 - 3.) Can left over funds be used towards the Director of Planning salary? No left over funds must be used for a grant writer. They cannot be used to reimburse town for salaries
 - 4.) Have added \$15,000 for FY21, 22 and now 23. How much monies are in the grant matching fund? Only \$3000 in FY 21. FY22 was \$15,000. \$13,891 remaining grant matching funds.

The red box are copies from q/a responses from town. The red wording is responses from town to our previous meeting questions.

B2. Under General Administration: Page 35 question about increase to audit was put forth as due to ARPA (American Rescue Plan Act) accounting and additional paperwork/review needed as also seen by MSAD 6.

B3. Under Town Council: Page 53 Salaries: Increase of \$750 to stipends (Motion: To reduce it back to \$10,500 originally submitted removing \$750 (Steven Nesbitt/Phil Pomerleau all in favor) Budget Recommendation #1

Page 55: \$200 Light Box is it there (No)?

Page #57 about Standing Committee \$10,000 question was raised about it and explanation of offset as revenue comes from Chamber/TIF as it is in (note).

Page #59 Contingency: it was brought up and discussed about putting money into town council contingency fund to deal with fuel costs and general consensus was to leave it to first subsection where commodities (fuels) so that if we put it into council contingency it doesn't require council to use it for fuels necessarily.

B4. Under Building Maintenance: Page 105 Heating Oil/Propane: per page #59 discussion this was first area where commodity/fuels came up. It was discussed to ask the town if updated fuel projections or possible "guesstimate" could be given to Budget Committee (BC) to allow the BC to provide cushion to costs increases seen since town manager put budget together. There was motion by Leo Robichaud to add \$6,000 but no second and general consensus was to leave this and all future areas where fuels (commodities) alone and let number stand if need be town council can come back to population in town meeting if situation warrants it.

B5. Under Public Safety: Page 109-110 the BC would like to see notation in sections where ARPA funds were used per town treasurer and in future budgets so that people know the revenue offset and where those funds were used to benefit the town. Also like to see updated pages for 2022-2023 budget book with those recognitions.

Town of Standish ARPA Funds Allocation		
Premium pay	\$ 105,000.00	
heating assistance	\$ 30,000.00	
library internet	\$ 10,000.00	
Recreation salary	\$ 58,633.00	
Rec wifi & cameras	\$ 20,000.00	
	\$ 223,633.00	FY22
Public Safety salaries	\$ 421,458.37	FY23
Public Safety salaries	\$ 421,458.37	FY24
	\$ 1,066,549.73	Total

B6. Under Public Safety: Page 119 Hydrant Fees

Dry Hydrant & Fire Tank Maintenance

- Requesting \$750 for dry hydrant maintenance and \$3500 for Fire Tank maintenance for a total of \$4250.
- There are capital funds still available:
 - FY14 \$861.06
 - FY15-\$1683.59
 - FY17-\$3000

- FY19-\$3000
- Total Dry Hydrants - \$8544.65
- Can these remaining bond funds be used for the above maintenance since they both relate to dry hydrants?

B7. Under Law Enforcement: Page 127 K9 Dog: The Budget Committee understands the K9 has already been purchased and feel this process and fact that Cumberland County last year plan was to split costs, but now Standish will be absorbing 100% of costs and upkeep. Also cruiser purchase is annual event and is cost of \$37,000 outfitted for K9 unit/cruiser. Going forward the budget committee feels the MOU (memorandum of agreement/understanding) should be presented and open to discussion and when a change like the county changing their financial support it should have been known as it was apparent to BC and some on council that this was new to them.

Police Dog: Memo of Understanding was emailed to Carol Waig on 3/16/22. I have attached it to this email as well. The K9 was in Capital Outlay last year (2022) for \$10,000. We also used \$10,000 from savings in the Law Enforcement budget. I believe we realized projected savings over \$50,000 for the current year in that budget which allowed us to move forward. We had also agreed to pay the ongoing vet, food, training costs originally estimated at \$10,000, however, the proposed Sheriff's budget shows that as \$7,500.

B8. Under Public Works: Page 138 Repair Salt Storage: ?? for Town about using unused bond funds.

Repair Salt Storage Building

- Requesting \$20000 for Repair Salt Storage Building.
- There are capital funds still available from FY20-\$43665-Enclosed Sand Structure.
- Can the remaining funds be used for Repair Salt Storage Building?

B9. Under Public Works: Page 139 BC Question/?? Increase due to Moody Road Culvert engineering and other design needs.

B10. Under Solid Waste: Page 159 Manager Salary dump/transfer station upkeep and operation are excellent and it was discussed about increasing the manager salary only. Although personnel committee does look at this on community basis a motion was made to **increase Manager salary by \$2,500 so \$50,013 to \$52,513 per year (Eric Bleicken/Phil Pomerleau) Passed 4-3.** Budget Recommendation #2

B11. Under Donations: Page 203 Leo Robichaud needs donation packet handed out at Wednesday meeting to see Steep Falls Library details shared with Town Council/Budget Committee.

B12. Under Capital Outlay: Page 212 Public Works \$24k (see email Scott Gesualdi/Treasurer 3/29/22 to BC) Discussion as per email Windham spending \$32,048 per school and council \$24,000 would not cover cost of single school and we have three elementary schools so motion made **(Carol Waig/Phil Pomerleau) to remove \$24,000 for flashing school lights all in favor.** Budget Recommendation #3

B13. Under Capital Projects: Page 271 Chad Little Outdoor Power Equipment Sales Quote Mower \$26,000 and discussion of Phil Pomerleau (not shared with BC) quote from Elliott for competitive mower and BC asked Phil to share this quote from Elliott with town and whether this could out to bid and also as Chad Little Quote is ~ \$22K.

B14. Under Capital Projects: Page 271 Storage Shed see B#8.

B15. Under Capital Projects: Page 272

- **LED Lights**
 - Requesting \$10,000 for LED lighting at Transfer Station.
 - There are capital funds still available from FY18-\$4476.70.
 - Can these remaining funds be used for the LED lights at the Transfer Station?
- **4WD Loader/Backhoe**
 - Requesting \$150,000 for 4WD Loader/Backhoe.
 - There are capital funds still available from FY2019– \$3000-4WD Loaded.
 - Can the remaining funds be used for the 4WD Loader/Backhoe?
- **Truck 1 with Plow Gear**
 - Requesting \$85,000 for Truck 1 with plow gear.
 - There are capital funds still available from FY21-\$3557.24-Pickup Truck 5 with plow gear.
 - Can the remaining funds be used for Truck 1 with plow gear?
- **Sand Storage Bunker**
 - Requesting \$20,000 for Sand Storage Bunker.
 - There are capital funds still available from FY20-\$43665-Enclosed Sand Structure.
 - Can the remaining funds be used for Sand Storage Bunker?

B16. Under Capital Projects: Page 274 Revaluation. This bond was moved from 2023-2024 budget to 2022-2023 Bond campaigns by town council. The BC would like the assessor to come to next meeting do same presentation done on 3/8/22 to town council before BC makes final decision/recommendation or lets it stand.

Reval: Why now? Is the \$300k the true amount? The reval company's original bid was a range of \$250,000 to \$300,000. I asked them to provide a number and they resubmitted a contract price of \$265,000. We kept the budget at \$300,000(?) to cover any unknown over expenses. I spoke briefly with them recently. They did not provide an exact number but said there would be an increase in the price but that \$300,000ish would be sufficient.

No meeting Saturday 4/2/22 next meeting Monday 4/4/22 town council chambers 6pm.

Motion to adjourn: Leo Robichaud/Phil Pomerleau all in favor

Video of Town Budget 3/30/22 meeting:

<https://livestream.com/accounts/23355313/events/8562851/videos/230267453>