

## ***Budget Committee Meeting Minutes 3-28-18***

**Meeting called to order 6:02 pm by Ellen Kasprzyk.**

Attendance: Ellen Kasprzyk, Sandy Cloutier, Wells Lyons, Christine Garmarsh, and Phil Pomerleau. Also in attendance were: Councilor Nesbitt, Councilor Delcourt, Councilor Sirpis, Kris Tucker, Town Manager, Scott Gesualdi, Finance Director, Parks and Recreation Jen DeRice.

Future meetings Scheduled: Budget Discussion and presentation to Town Council at Workshop and Council Meeting, April 3, 2018 at 6pm.

**Old Business:** The minutes from March 25th meeting were reviewed and edited. Committee voted to approve the minutes with the submitted changes - unanimous.

### **New Business:**

#### **Salaries:**

Kasprzyk presented a spreadsheet from the US Census Bureau with the data for designated surrounding areas. Discussion between the committee and Councilor Nesbitt, Councilor Sirpis, and Town Manager Tucker covered comparison of a shared labor force, the desire to hire/retain a educated dynamic workforce, changes in economic development over the past 10 years, overall expense to recruit and train new personnel, and concerns for the residents capacity to pay.

Motion made and seconded to accept Salaries as presented across all departments Vote resulted 4-0, 1 abstain.

#### **Employee Benefits:**

Remaining areas in employee benefits included Group Insurance and Retirements. Gesualdi explained that more employees are opting in to benefits vs opting out causing the overall cost to increase. Both of these areas were unanimously passed by the committee.

#### **Insurance:**

Gesualdi explained there was a substantial increase with the MMA property and casualty causing the increase in General Liability. Motion made and seconded to accept as presented - unanimous.

#### **SRF:**

The committee requested information of \$68,000 that is not listed as a carry over. DeRice explained this area is run like a business and funding stays in this area. Currently with 3 full time employees, the program has been very successful over the past couple of years with a current waiting list and generating sufficient income at this time. Pomerleau inquired and it was confirmed that these funds can be used to cover the surplus needed to purchase the Multi-passenger van not covered by the bond.

Motion made and seconded to accept Parks and Recreation as presented - unanimous.

#### **Debt Service:**

The committee unanimously approved all areas within this area.

Revenues:

Motion made and seconded to increase Use of Surplus by \$50,000 - unanimous.

Miscellaneous:

Due to the completion of the areas, the meeting scheduled for Thursday the 29th will be cancelled. Kasprzyk will prepare the final report to be sent to the council on or before 11:59 pm on Friday, March 30th, 2018.

Available committee members will be present at the Council workshop on Tuesday, April 3rd to present our findings and recommendations.

Meeting was adjourned at 8:10 pm. Motion made by Lyons and seconded by Pomerleau. The motion carried.

Respectfully submitted,

Sandy Cloutier