

**Mill Street Park**  
**6 Mill Street**  
**Steep Falls, Maine 04085**

***Playground Equipment***

***Bid***

**Parks & Recreation Department**

TOWN OF STANDISH  
Tashia Pinkham, Town Manager  
175 Northeast Rd  
Standish, Maine 04084

Matthew Duplisea, Director  
Parks and Recreation Department  
(207) 642-2875

January 8, 2024

Community Development Block Grant (CDBG)

**BID DUE DATE: Tuesday, February 27, 2024, by 2:00 p.m.**

**BID AWARD: Wednesday, March 6, 2024 @ 6:00 p.m.**

## INVITATION TO BID

The Town of Standish, Maine will accept sealed bids for Playground Equipment until 2:00 p.m. on February 27, at the Town Manager's Office, 175 Northeast Rd. Standish, Maine. The playground equipment will be installed at Mill Street Park located at 6 Mill Street Steep Falls, ME 04085. The bid is to include a conceptual/design layout, the playground equipment, installation requirements, and installation instructions. All prices quoted shall include the delivered price to Standish, Maine. Bids shall be submitted in sealed envelopes with the name and address of the Bidder and clearly marked "Playground Equipment Bid DO NOT OPEN UNTIL 2pm on February 28, 2024." on the face of the envelope. Bidders **must submit 2 copies** of all bid documents. The bids will be reviewed by the Parks & Recreation Department for recommendation and to the **Town Council and scheduled bid award on Wednesday, March 6, 2024, at 6:00 p.m.**

Bids shall be submitted on the provided forms in accordance with the Information for Bidders. No Bidder may withdraw a bid within thirty (30) days after opening thereof.

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Matthew Duplisea, Director  
Parks & Recreation Department  
Town of Standish  
207-642-2875

## 1.01 GENERAL INFORMATION

A. The available space for a playground is **approximately 30x 30'**. We are looking for the **greatest play value and creativity** primarily targeted toward children 2–5 years of age with one or two features designed for children 5-12 years of age. Based on the information included, you are required to **provide a conceptual plan and layout for this space** while using your product line. Stock configurations are acceptable with customization possible after the bid award. Only bids from authorized vendors of playground equipment will be considered.

B. Sealed proposals will be received and opened by the Town Manager of the Town of Standish, Maine on Tuesday February 28, 2024, by 5:00pm. The bid award is scheduled for the Town Council at their meeting on Wednesday, March 6, 2024, at 6:00pm in accordance with these specifications. The envelope shall be clearly marked with the name and address of the bidder and the words “Playground Equipment Bid DO NOT OPEN UNTIL 2pm on February 28, 2024”.

C. Bids shall be submitted on the attached "Bid Proposal Form" and shall be signed by an authorized person indicating full knowledge and acceptance of the specifications. Each Bidder shall indicate the manufacturer and product name for the material to be supplied under this bid. Literature describing the physical characteristics of the equipment bid shall be attached and included with the bid. The Town, however, reserves the right to request additional information deemed necessary for proper evaluation of bids.

## 1.02 BID COMPLIANCE

The Town of Standish will regard all bids received as an agreement by the Bidder to conform to all items of these specifications. If the equipment offered differs from the provisions contained in this specification, such differences must be explained in detail, and the bid will receive careful consideration if such differences do not depart from the intent of this specification and are in the best interest of the Town. If no exceptions or deviations are specifically shown and explained, equipment shall be furnished as specified.

Questions about the Request for Proposal: Questions/clarifications should be directed in writing via email no later than 8:00 am on Wednesday, February 21, 2024 to: Matthew Duplisea, Director of Parks & Recreation at [mduplisea@standish.org](mailto:mduplisea@standish.org) with the SUBJECT: Question/clarification for Playground Equipment RFP. Late requests and clarifications will not be accepted.

Revisions/Amendments to the Request for Proposal: If it becomes necessary to revise any part of the RFP, the revisions will be circulated to all those who received the original document no later than 1pm on February 22, 2024. Responses that substantially alter Request for Proposal will be issued in the form of a written addendum to the RFP and will be emailed to each invited vendor receiving the initial RFP.

### **1.03 DELIVERY**

The playground equipment shall be delivered to Standish, Maine and guaranteed delivery may be considered in making the award. The Bidder guarantees that the equipment furnished under this bid is new and unused product of regular manufacture. **The deadline for delivery is May 27, 2024.** The cost for the delivery is to be included in the bid price.

### **1.04 TAX EXEMPTION**

The Town of Standish (a municipal government) is an exempt entity under the law of the State of Maine and is, therefore, exempt from payment of the State of Maine sales or use tax on purchases made directly for its own use. These taxes are not to be included in the bid prices for any equipment, materials and supplies sold to the Town under this Contract.

### **1.05 BASIS FOR AWARD**

The Town of Standish reserves the right to accept or reject any or all bids in whole or in part, to waive any formality and technicality in any bid, and to accept any item or items in any bid. The Town will accept the bid most advantageous to the Town, not necessarily the lowest bid. Alternative quotations will be considered only when clearly explained. They will be considered only if the specifications are met, and the alternatives are submitted as an alternative bid.

### **1.06 PAYMENT**

The Town will process a request for payment after delivery and inspection to ensure compliance with these specifications. However, if poor workmanship and/or minor deviations exist, the Town may withhold up to 20% of the contract price upon delivery and delay payment of the balance until the bidder has made all necessary corrections.

## DETAILED SPECIFICATIONS

- The cost of playground equipment, delivery, and installation supervision for “Community Build”
- The Town of Standish reserves the right to negotiate with the bid winner.
- Submit a playground design and layout to include, but not limited to:
  - a spiral/curve slide,
  - at least one other slide,
  - independent climber (ages 2-5),
  - independent play component (ages 2-5),
  - balance activities,
  - independent four (4) bay single post swings and two (2) full bucket seat swings (suitable for ages 2-5),
  - web/net climber (ages 5-12),
  - 2-3 coil spring riders or similar,
  - transfer module,
  - your creative additions,
  - handicap accessible components
- Colors of structures: color scheme options submitted for selection by Owner.
- The package purchased will include all parts and hardware necessary to perform a complete installation. The submitted proposal will identify what will be required for site development and preparation as well as quantity and type of concrete required. Bidder needs to identify what tools will be needed for installation and to supply to Owner one set of any specialized tools needed for installation and repair of proposed equipment.
- Complete warranty information must be included for all items noted in the proposal.
- A layout sketch showing each component of the play area must be included in the proposal.
- The package purchased will include all parts and hardware necessary to perform a complete installation. The submitted proposal will identify what will be required for site development and preparation as well as quantity and type of concrete required. Bidder needs to identify what tools will be needed for installation and to supply to Owner one set of any specialized tools needed for installation and repair of proposed equipment.
- Itemized list of elements.
- Product Liability Insurance information to be provided in proposal.
- All playground equipment and surfacing materials supplied for this bid must meet the requirements of the CPSC’s Public Playground Safety Handbook, latest edition. All equipment will meet the ADA, the ASTM guidelines and recommendations as well as conform to any other playground sanctioning organizations.
- The bidder must provide TWO copies of all bids in the envelope.

# BID PROPOSAL FORM

## Playground Equipment Contract

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**SUBMIT TO:** Town Manager's Office  
Town of Standish  
175 Northeast Rd  
Standish, Maine 04084

**BID DATE:** Tuesday February 27, 2024, at 2:00 p.m.

The undersigned hereby certifies he/she has examined and fully comprehends the requirements of these specifications for the above equipment and offers to furnish all equipment as detailed for the following lump sum price.

**Equipment Manufacturer** \_\_\_\_\_

**Base Equipment & Shipping Bid** \$ \_\_\_\_\_

Guaranteed delivery time after receipt of purchase order \_\_\_\_\_

Type and quantity of concrete required for installation: \_\_\_\_\_

Estimated coverage area, installation depth, and thickness of certified EWF safety surfacing:

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**NAME OF FIRM:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME AND TITLE:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**Please list three recent projects, including location, contact information, and contract price.**

- 1)
- 2)
- 3)

**Required Attachments:** 1. Detailed Equipment Manufacturer Specifications with Proposed Options; 2. Itemized list of equipment elements included in design 3. Design and layout; 4. Other views of proposed playground

# Playground Equipment

## BID LIST

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Travis Armes GameTime Playgrounds & Park Equipment PO Box 106 Spring Lake, NJ 07762 <a href="mailto:tarmes@marturanorec.com">tarmes@marturanorec.com</a>	Mark Gallagher New England Recreation Group Box 1503 Westboro, MA 01581 <a href="mailto:mark@nerecgroup.com">mark@nerecgroup.com</a>
Joel St. Pierre M.E. O'Brien & Son, Inc. 67 Cemetery Rd Buxton, ME 04093 <a href="mailto:joel_stpierre@obrienandsons.com">joel_stpierre@obrienandsons.com</a>	Eric Welzel Maine Recreation & Design 347 Lunt Rd Brunswick, ME 04011 <a href="mailto:eric@maine-playgrounds.com">eric@maine-playgrounds.com</a>
Dyana Martin UltiPlay Parks & Playgrounds P.O. Box 374, Uxbridge, MA 01569 <a href="mailto:dmartin@ultiplayus.com">dmartin@ultiplayus.com</a>	