

**MINUTES  
TOWN COUNCIL MEETING  
STANDISH, MAINE  
TUESDAY, OCTOBER 12, 2021  
STANDISH MUNICIPAL CENTER  
6:00 PM**

**CALL TO ORDER**

The meet was called to order by Chair Leclerc and the Pledge of Allegiance was recited.

**ROLL CALL**

Councilors Present: Delcourt, Gaba, Leclerc, Libby, Macri and Paul.  
Councilor Butler was excused.

**MINUTES OF PREVIOUS MEETING (S)**

Moved by Libby seconded by Gaba and voted to approve the September 14<sup>th</sup> Town Council meeting minutes.  
(Unanimous )

**PETITIONS AND COMMUNICATIONS**

There were no petitions or communications at this meeting.

**REPORT OF THE TOWN MANAGER**

There was not a report of the Town Manager at this meeting.

**PUBLIC HEARINGS**

There were no public hearings at this meeting.

**COMMITTEE REPORTS**

Councilor Delcourt – Finance Committee – Finance are in good shape.

Council Gaba – Appointments Committee – Met prior to the prior to the September meeting and there is an update to that order on to nights agenda.

Councilor Leclerc – Ordinance Committee – explained that the Committee continues to work on the Form Based Code requirements in the Land Use Ordinance to make them user friendly. The Committee also discussed a rooster ordinance which will come forward at a future date.

Councilor LeClerc – Economic Development Committee – on behalf of Councilor Butler he explained that the Committee touched on a whole host of topics: moorings at the lake, marinas for future revenues, ARPA fund usage, the website was updated – he expressed his appreciation to Zach Mosher and Scott Gesualdi for their work on the website.

Councilor Libby – Finance Committee – the Town's Finances are in great shape.

Councilor Macri – Public Safety Committee - the Public Safety Fair was held this past Saturday, the attendance was great, and people had fun.

Councilor Macri – Portland Water District Steering Committee – a potential meeting will be scheduled to touch base with PWD. Agenda topics may include PWD concerns, and the Committee is interested in investigating the use of PWD land near the Schoolhouse Arts Center for overflow parking.

Councilor Paul – Personnel Committee – no report.

Chair Leclerc suggested that some PWD lands could be used for community gardens.

### CONSENT CALENDAR

There are no items on the Consent Calendar.

### UNFINISHED BUSINESS

#### **73-21 Amendment to the Town Council Rules of Procedure to add the Transportation Policy Committee as a Standing Committee [Leclerc]**

Chair Leclerc said that transportation issues are vital to Standish now, and in the future. This will provide a method to study areas and work with partners to work on the needs of the community.

Councilor Delcourt said that this Committee will suggest what we need, but isn't that part of the Town Manager's job?

Town Manager, Bill Giroux said that staff will be the liaison to go to outside agencies on behalf of the Town based on the Transportation Committee's recommendations.

Councilor Delcourt said that the traffic issues have lessened a bit due to the fact the summertime is behind us.

Chair LeClerc noted that the Committee will discuss a number of alternatives for traffic congestion such as park and ride lots, potential shuttle transportation line, prioritize safety issues, and possible grant funding.

Councilor Macri said that there seems to be an overlap in the Public Safety Committee and this Committee's duties. He questioned how it will be determined which Committee will work on which of the items.

Chair LeClerc agreed that there may be some overlap, but the duties will be ironed out in time.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion, hearing none, he called for the vote.

The Standish Town Council Rules of Procedure are hereby amended as follows (additions are underlined and deletions are struck out):

#### STANDISH TOWN COUNCIL RULES OF PROCEDURE

##### **SECTION 9**

##### **COMMITTEES**

##### **9.1 Standing**

The following shall be standing committees of the Council:

- (1) Committee on Appointments,
- (2) Committee on Capital Improvements,
- (3) Committee on Finances,
- (4) Committee on Ordinances,

- (5) Committee on Personnel,
- (6) Committee on PWD Steering,
- (7) Committee on Economic Development,
- (8) Committee on Transportation Policy.

9.2 Not to bind Council

Action, decisions, conclusions and results reached by the committees are only advisory and not binding to the Council.

**9.10 Committee on Transportation Policy, duties**

The duties of the Committee on Transportation Policy, in addition to any other items assigned to it by the Council, shall be to work with Town personnel and Town outside consultants to explore solutions to transportation issues relevant to the Town and make recommendations to the Council regarding the same as needed.

**VOTE: 6 YEAS**

**54-21 Road Acceptance Request Submitted by JKH, Inc. for a Portion of Quail Ridge in the Hartwell Subdivision (Postponed to the October meeting on 9/14/2021) [LeClerc]**

Bill Giroux said that this item should be postponed until the November Meeting, we are still wait for information on this matter.

Moved LeClerc seconded by Gaba and voted for this order to be postponed until the November Town Council meeting. (Unanimous)

**74-21 Amendments to Standish Town Code, Chapter 181, Land Use, Housekeeping (First Reading) [Leclerc]**

Planner, Zach Mosher that is mainly updating definitions and cleaning up typographical errors and like corrections.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion, he called for the vote to move this to Public Hearing at the November Council meeting.

**VOTE TO MOVE THIS ORDINANCE TO PUBLIC HEARING: 6 Yeas**

**76-21 Amendments to Standish Town Code, Chapter 151, General Assistance Ordinance, Adopt Updated Ordinance and Tables for the Maximum Levels of Assistance as provided by the Maine Department of Health and Human Services (First Reading) [LeClerc]**

Bill Giroux noted that these updates are required under state law and the updated monetary provisions are provided by Maine Department of Human Services. He mentioned that it was asked at the previous meeting if the numbers were ever changed, he noted in his experience the model ordinance is generally adopted.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion, he called for the vote to move this to Public Hearing at the November Council meeting.

**VOTE TO MOVE THIS ORDINANCE TO PUBLIC HEARING: 6 Yeas**

## **NEW BUSINESS**

Moved by Gaba seconded by Libby to reconsider Order 85-21 to amend the order to remove the name of Janet Biczak from serving as the Deputy Election Warden and replace with the Mary Chapman and Nancy Hudak as Deputy Election Wardens on November 2, 2021.

## **VOTE ON MOTION TO RECONSIDER: 6 Yeas**

### **85-21 Appointment of Election Warden, Deputy Election Warden and Election Clerks for the November 2, 2021 State Referendum Election [Gaba]**

ORDERED that the following individuals are appointed to serve as election clerks at the November 2, 2021, elections:

#### **Democratic Election Clerk**

Joanne Beaudoin

#### **Republican Election Clerk**

Glenna Jamison

ORDERED that Sandra Osterrieder is appointed to serve as warden, and

ORDERED that ~~Janet Biczak~~ is Mary Chapman and Nancy Hudak are appointed to serve as deputy wardens, and

FURTHER ORDERED that the Town Clerk is authorized to select additional Election clerks as necessary to provide adequate staffing.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion.

Todd Delaney – Spear Road – brought up concerns regarding the absentee ballot drop box, he suggested that perhaps a camera should be installed to monitor activities at the drop box. He questioned what would happen if the drop box was vandalized in some way, how could be determined what was in the box? He said that he had sent a email to Councilor Delcourt suggesting that a camera being installed to monitor the drop box would be a good idea. He encouraged the Council to consider installing a camera, although he didn't know if it could be done in time for the November election.

Bill Giroux agreed that it was a good idea, he too wasn't sure if approved if the camera could be installed for this election. He estimated the cost to be approximately \$1,000.

Chair LeClerc said that even though the cost may be \$1,000 it would be a reassurance to the residents that the votes had not been tampered with. He said that he had never had concerns about this matter, but other peoples' concerns are legitimate.

Councilor Macri said so there's a camera – so what? If someone is going to steal the ballots, they would first break the camera. He said that if they were caught on camera that would provide us with knowledge of who vandalized the drop box, bur wouldn't get the votes back.

Bill Giroux said that people like having the drop box so removing it wouldn't be an option at this point.

Todd Delaney said that many like the convenience of using the drop box, noting that the camera may cost \$1,000, but it will alleviate the concerns of the residents. He said that he likes the boxes and wants them to stay, but he sent the email to get the conversation about this started.

Chair LeClerc he asked Mr. Delaney as a resident of the community would he support the expenditure needed to install a camera to video tape the drop boxes?

Todd Delaney said as a member of the Budget Committee he is willing to bring the idea forward to discuss for a budgetary item. It would have his vote.

Bill Giroux mentioned that Mary had just reminded him that a camera had been ordered already.

Maurie Hill voiced her concerns that members of the public may record people dropping off their ballots in an effort to help the town safeguard the drop box.

Bill Giroux said that it would be legal for someone to record at the Town Office, but unlikely that someone would.

Leo Robichaud suggested that the box could be relocated inside the building.

Chair LeClerc called for the vote:

ORDERED that the following individuals are appointed to serve as election clerks at the November 2, 2021, elections:

**Democratic Election Clerk**  
Joanne Beaudoin

**Republican Election Clerk**  
Glenna Jamison

ORDERED that Sandra Osterrieder is appointed to serve as warden, and

ORDERED that ~~Janet Biczak is~~ Mary Chapman and Nancy Hudak are appointed to serve as deputy wardens, and

FURTHER ORDERED that the Town Clerk is authorized to select additional Election clerks as necessary to provide adequate staffing.

## **VOTE ON ORDER 85-21 AS RECONSIDERED AND AMENDED: 6 YEAS**

### **90-21 Amend Order No. 84-21 Regarding In-person Absentee Voting and Voter Registration Hours Prior to the November 2, 2021 State Referendum Election [LeClerc]**

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion, he called for the vote.

WHEREAS, Town Council Order No. 84-21 ordered that the Town Clerk's Office be open on Friday, October 29, 2021 to offer hours for in-person absentee voting and voter registration; and

WHEREAS, proposed new legislation on pre-election absentee voting (LD 1575) initially included a provision that required municipal offices to be open on the Friday prior to Election Day for in-person voting, but this requirement was removed prior to final adoption of the legislation by the Legislature;

NOW, BE IT ORDERED, that the Town Clerk's Office not offer in-person absentee voting or extended voter registration hours on Friday, October 29, 2021.

## **VOTE: 5 YEAS – 1 Nay, Leclerc**

### **91-21 Amendment to Town of Standish Fee Schedule – Various Office Service Fees [Libby]**

Councilor Libby noted that is change is needed due to newly enacted state law.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion. Hearing none, he called for the vote.

ORDERED that the Town of Standish Fee Schedule is amended as follows, effective immediately:

**OFFICE SERVICES**

Commitment Book—Digital Format .....	\$75
Code Book .....	\$220
DBA, Filing .....	\$10
<del>Dog License List .....</del>	<del>\$30</del>
Fax – incoming & outgoing (per page) .....	\$1
Mailing Labels per Label .....	.15
NSF Check Fee .....	\$25
Photocopies:	
Deeds per Page .....	\$.10
General Documents per page .....	\$.10
Property Card Record (two sided) .....	<del>\$1.00</del> <u>\$.10</u>
Town Map (11 X 17 ( <u>per page</u> ) .....	\$.50
<del>Tax Bill information:</del>	
<del>Look up 3 or Less parcels .....</del>	<del>Free</del>
<del>Look Up 4 to 20 parcels (per parcel) .....</del>	<del>\$1</del>
<del>Digital Format for over 21 Parcels .....</del>	<del>\$75</del>
DVD of Meeting .....	\$20
Voter Registration List - State Fee <u>Schedule</u> is used	**

**VOTE: 6 YEAS**

**92-21 Authorize Utility Location Permit – Central Maine Power Company – Moody Road [Leclerc]**

Councilor Delcourt asked why were they putting two more polls on Moody Road?

Bill Giroux said that the Director of Public Works reviews these prior to them coming to the agenda. He explained when CMP submits a utility location permit to a town, typically they are approved since they are in the right-of-way.

Chair LeClerc called for additional Council discussion, hearing none, he called for public discussion. Hearing none, he called for the vote.

ORDERED that the application by Central Maine Power Company to install and maintain a poles on the Moody Road in accordance with the attached application (Notification #10300745566), is approved by the Town Council, and

FURTHER ORDERED that the Town will collect a \$25 excavation permit fee from the applicant.

## **VOTE: 6 YEAS**

### **93-21 Amend Order No. 89-21 to Clarify the Term of Recently Appointed Board and Committee Members [Gaba]**

This order is just to clarify the terms of the recently appointed board members.

Chair LeClerc called for Council discussion.

Councilor Delcourt said to thank them for applying.

Chair LeClerc called for public discussion, hearing none, he called for the vote.

BE IT ORDERED, that Town Council Order No. 89-21 is amended to clarify the term of office of the following appointments made at the September 28, 2021 Town Council meeting:

Claudia Morton to the Board of Assessment Review through June 30, 2024  
William Cassidy to the Board of Assessment Review through June 30, 2023  
Carol Waig to the Budget Committee through the June 2022 Municipal Election\*  
Pamela Smith to the Budget Committee through the June 2022 Municipal Election\*  
Wendy Almeida to the Recycling Committee through June 30, 2024

\*Per the provision of the Charter, the Town Council may appoint members to the Budget Committee to serve until the next municipal election.

## **VOTE: 6 YEAS**

### **PUBLIC ITEMS**

Chair LeClerc noted that this portion of the agenda is meant for residents to bring forward items to the Council that are not on the agenda.

Chair LeClerc mentioned that he has received a number of messages regarding speeding in the vicinity of the George E. Jack School. He noted that the Cumberland County Sheriff's Department's electronic sign is installed at that location alerting motorist that school is in session.

Bill Giroux reminded them that the Public Safety Committee has discussed upgrading the school signage to a electronic blinking sign as a budgetary request in the FY23 budget.

Chair LeClerc explained that State Representative Blier attended the September Council Workshop and brought forward the idea of a meeting in an informal group to discuss needs of our school district. Chair LeClerc noted that Councilor Paul will represent Standish at these group meetings.

Maurie Hill said that the State of Maine redistricting maps and information has been published, she noted that our senate district will be part of a district that goes west towards New Hampshire. She noted that the Maine House District in Standish has changed as well.

Maurie Hill reiteration her concerns regarding people videotaping the public.

Chair LeClerc said that at the next Town Council Workshop they will discuss town owned properties.

Bill Giroux said that the Planner has complied a list of town owned properties without public buildings. He said that most of the properties should be kept by the Town, however, there are some that can be potentially leased or sold.

### **ANNOUNCEMENTS**

Several upcoming meetings were announced. The Economic Develop Committee was rescheduled to October 27<sup>th</sup>.

The Clerk announced the following events:

On October 30<sup>th</sup> the Recreation Department will hold is annual Spooktacular Halloween event.

On Election Day the Town is sponsoring the "Thanks for Giving" food drive. All donations will to the Standish Food Pantry.

The Deeper Well Church will be a distributor of the Toys for Tots Program.

October is Domestic Violence Awareness Month, and the Town Clerks Office is helping to promote awareness of this cause.

### **EXECUTIVE SESSION**

An executive session was not needed at this meeting.

### **ADJOURN**

Moved by Libby second by Paul and voted to adjourn. The meeting adjourned at 6:48 p.m. by unanimous consent.

Submitted by: \_\_\_\_\_

*Mary Chape*

Clerk/Secretary