

**MINUTES
TOWN COUNCIL MEETING
STANDISH, MAINE
TUESDAY, SEPTEMBER 13, 2022
STANDISH MUNICIPAL CENTER
6:00 PM**

CALL TO ORDER

Chair Gaba called the meeting to order and the Pledge of Allegiance was recited.

ROLL CALL

Councilors present: Butler, Gaba, LeClerc, Libby, Paul and Watson.
Councilor Macri was excused.

MINUTES OF PREVIOUS MEETING (S)

There were no minutes approved at this meeting.

PETITIONS AND COMMUNICATIONS

REPORT OF THE TOWN MANAGER

- Code Enforcement – has been working with residents regarding tree removal and dock issues.
- Planning Department – Working on Noise Ordinance, Schoolhouse Arts study and Grondin Gravel Pit.
- Public Works – MDOT will be using town property for grader training.
- Transfer Station – Busy with brush collection from recent storms.
- Fire Department – The Public Safety Fair is scheduled for October 15, 2022. SFD is testing equipment.
- Finance Department – Are attending a conference in New Hampshire. A bond order is on the agenda and the department is preparing for the annual audit.
- Recreation Department – Renovated the kitchen area off the Sebago Lake Room. Rich Memorial Beach will be opened weekends in September/October. On October 19 the annual Spooktacular will be held. APRA funds will be utilized to purchase cameras for the park areas. An overview of the past 3 years beach attendance was provided.
- Assessing Department – Preparing the tax commitment. Assessing new homes. Mediations with Brookfield.
- Town Clerks Department – Administered recent elections, swore in Councilor Gaba and initiating hiring process for new position.
- Administrative Assistant – Manages town's insurance needs with new vehicles and supervises the General Assistance Program.

PUBLIC HEARINGS

There were no Public Hearings at this meeting.

COMMITTEE REPORTS

Councilor Paul – Capital Improvements – No report

Councilor Libby – Finance Committee – Town finances are in good shape.

Councilor Gaba – Appointments Committee – Met tonight regarding related items on the agenda.

Councilor Watson – Personnel Committee – No report.

LeClerc - Ordinance Committee – Recently met and discussed Form Based Code, this matter will be further discussed at an upcoming workshop.

Councilor Butler – Economic Development – The Director of Planning continues working towards enhancing broadband service in the area.

CONSENT CALENDAR

There were no Consent Calendar items at this meeting.

UNFINISHED BUSINESS

63-22 Town of Standish Moratorium on Shooting Ranges (Postponed to the September 13, 2022 meeting at the August 9, 2022 Town Council Meeting) [LeClerc]

Chair Gaba explained that this ordinance was discussed at a recent workshop and the consensus was to send this ordinance back to the Ordinance Committee.

Moved by Libby second by Leclerc and voted to move this ordinance back to the Ordinance Committee. (6 Yeas)

NEW BUSINESS

68-22 Accept Resignation from Board of Assessment Review Member [Macri]

Chair Gaba called for council comments.

Council Libby explained that Dick Steeves has served the town for a number of years.

Chair Gaba said that she appreciated his service to the town.

Chair Gaba called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

ORDERED that the Standish Town Council the accepts the resignation from Board of Assessment Review member Richard Steeves.

69-22 Town Council Appointments to Various Boards and Committees [Macri]

Moved by Gaba second by Paul voted to amend the order to add the names/terms to the order:

Lisa Sangillo to the Board of Assessment Review through June 30, 2025

Greg Sirpis to the Board of Assessment Review through June 30, 2025 (Unanimous)

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE ON ORDER AS AMENDED: 6 Yeas

ORDERED that the following Town Council appointments are made through the date shown:

Board/Committee

Candidate

Expiration Date

70-22 Resolution to Establish October 15, 2022 as Standish Health and Safety Day [Gaba]

Moved by Gaba seconded by and voted to correct the date in the last paragraph as shown:

RESOLVED that the Town of Standish establishes Saturday, October 15, ~~2000~~ 2022 as Standish Health and Safety Day. (unanimous)

Councilor Butler questioned if this was establishing the dates for future years or just this year?

Chair Gaba explained that it was for just this year.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE ON ORDER AS AMENDED: 6 Yeas

WHEREAS the Public Safety Committee was established by order of the Council in January of 2000 to review public safety issues in Standish and the Safe Community Coalition was subsequently established to further these goals, and

WHEREAS the Public Safety Committee has made great strides in discovering the safety concerns of all citizens of Standish, and

WHEREAS the Fire/EMS Department shares these goals and strive to educate the residents of Standish regarding safety issues, and

WHEREAS the Public Safety Committee and the Fire/EMS Department have determined that joining their efforts to promote safety topics will enhance the program and heighten awareness of these issues by educating the citizens which will help reduce injuries and allow for the citizens to make informed decisions regarding these issues, and

WHEREAS the Public Safety Committee and the Fire/EMS Department have selected Saturday, October 15, 2022 as a day to educate the public about home safety injuries and other safety issues in a day long program of educational activities at the Standish Municipal Center, and

WHEREAS the Standish Town Council supports and endorse the public education initiatives of the Public Safety Committee and Fire/EMS Department, now be it

RESOLVED that the Town of Standish establishes Saturday, October 15, 2022 as Standish Health and Safety Day.

71-22 Town of Standish Orders of Town Council Authorizing issue of \$ 2,077,695 Principal Amount of Bonds and Notes in Anticipation of Such Bonds [Libby]

Moved by Leclerc seconded by Butler and voted to dispense with the reading of the order. (Unanimous)

Councilor Libby explained that this is needed to help with finances prior to start of the tax payments coming in.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

WHEREAS, the voters of the Town of Standish, Maine (the "Town") approved the expenditure of funds and issuance of Bonds in a principal amount of up to: (a) \$775,000 for the acquisition of a new rescue vehicle and a new fire tank truck; (b) \$40,000 for the acquisition of an accounting server and software upgrade and the construction of renovations to the Clerk's Office in Town Hall; (c) \$59,000 for the acquisition of a mower and plow package for the Town's pickup truck and construction of a storage shed and garage; (c) \$283,000 for the acquisition of a new plow truck with plow gear, two roll off containers, a four-wheel drive loader/backhoe, LED lighting for the transfer station, and construction of a sand storage bunker; (d) \$920,695 for the paving and maintenance of certain Town road, as more particularly described in said Town Meeting referendum approvals, dated June 14, 2022 (the "Projects"); and

WHEREAS, the Town Council desires to authorize the issuance of up to \$2,077,695 principal amount of Town's General Obligation Bonds and the issuance of temporary notes in anticipation of and to be refunded by such Bonds through Androscoggin Savings Bank, and to authorize the sale of such Bonds to the Maine Municipal Bond Bank for inclusion in its fall 2022 issue;

NOW, THEREFORE, be it voted, ordered and ordained by the Town Council of the
Town as follows:

1. Pursuant to the Town Meeting referendum held on June 14, 2022, the Town Charter, Maine law and all other authority thereto enabling, and to provide funds to finance up to \$2,077,695 of costs of the Projects, and to refund any temporary notes issued pursuant thereto, the Town Treasurer is hereby authorized and empowered in the name and on behalf of the Town to expend and borrow up to \$2,077,695 from the Maine Municipal Bond Bank (the "Bank") pursuant to a Loan Agreement between the Town and the Bank providing for a loan from the Bank in the principal amount not in excess of \$2,077,695, and the Treasurer of the Town be and hereby is authorized and empowered, in the name and on behalf of the Town, to execute and deliver, under the seal of the Town, attested by its Clerk, a Loan Agreement to be in the usual and ordinary form utilized by the Bank, which is hereby approved, and to contain such other terms and provisions, not contrary to the general tenor hereof, as the Treasurer may approve, with his approval to be conclusively evidenced by his execution thereof.

2. Pursuant to the Town Meeting referendum held on June 14, 2022, and the provisions of Maine law, the Town Charter and all other authority thereto enabling, and in order to provide funds for the purposes described in the foregoing paragraph, the Town Council of the Town hereby approves and authorizes the issue, sale and delivery to the Bank as evidence of the aforesaid loan of up to \$2,077,695 and against payment therefor, the Bonds of the Town in a principal amount not to exceed \$2,077,695, such Bonds to mature and be payable on such dates and in such amounts as approved by the Treasurer; to bear interest at the rates specified by the Bank for its fall 2022 issue, which rates shall be subject to approval by the Town Treasurer of the Town, such approval to be conclusively evidenced by his execution and delivery of such Bonds, payable semi-annually; to be issued as a single, fully registered Bond in the an amount not to exceed \$2,077,695 maturing and payable in installments as aforesaid; to be signed by the Town Treasurer and countersigned by the Chair of the Town Council of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve their approval to be conclusively evidenced by their execution thereof.

3. The Treasurer of the Town and other proper officials of the Town be, and hereby are, authorized and empowered in its name and on its behalf, to do or cause to be done all such acts and things as may be deemed necessary or desirable in order to effect the borrowing from said Bank of up to \$2,077,695 and the issue and delivery to said Bank as evidence thereof of a corresponding principal amount of the Bonds of the Town as hereinabove authorized.

4. If the Treasurer of the Town, the Chair of the Town Council or Town Clerk are for any reason unavailable to approve and execute the Bonds or Notes, or any other documents necessary or convenient to the issuance, execution and delivery of the Bonds or Notes, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had performed such act.

5. The Town is authorized to issue General Obligation Bond Anticipation Notes, in anticipation of such Bonds, up to an amount equal to \$2,077,695 such Notes to be signed by the Town Treasurer and countersigned by the Chair of the Town Council of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve, their approval to be conclusively evidenced by their execution thereof.

6. The Town covenants and certifies that, as to any of the Bonds and Notes that are issued with the intent that interest thereon be exempt from federal income taxation, no part of the proceeds of the issue and sale of such Bonds and Notes authorized to be issued by the foregoing (including any notes and bonds in renewal thereof) shall be used, directly or indirectly, in such manner which would cause such Bonds or Notes of the Town to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code").

7. The Town hereby declares its official intent within the meaning of Treasury Regulation 1.150-2 to pay, on an interim basis, costs of the Projects from the General Fund of the Town up to \$2,077,695, which costs the Town reasonably expects to reimburse with proceeds of the Bonds or Notes.

Adopted this 13th day of September, 2022 by the Municipal Officers of Standish, Maine:

/s/ Sarah Gaba, Chair

/s/ Gregory LeClerc, Vice Chair

/s/ Brandon Watson

/s/ Benjamin Macri

/s/ Brian Libby

/s/ Walter Butler

/s/ Joseph Paul

72-22 Establish Voter Registration Hours Prior to the November 8, 2022 General Election and Announce Hours for In-person Absentee Voting [Gaba]

The Clerk noted that the Council must establish the voter registration hours prior to each election, the Clerk anticipated that absentee ballots will be available about October 8, 2022.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

ORDERED that the Registrar of Voters will hold office hours from 7:30 a.m. to 4:30 p.m. at the Town Clerk's Office from October 3, 2022 through November 7, 2022, and

FURTHER ORDERED that the in-person voter registration period prior to the November 8, 2022 General Election will close on Monday, November 7, 2022 at 4:30 p.m., and

FURTHER ORDERED that the Registrar of Voters will hold additional office hours for voter registration as follows:

Wednesday, October 26, 2022 from 6:00 a.m. to 7:00 p.m.

Wednesday, November 2, 2022 from 6:00 a.m. to 7:00 p.m.

FURTHER ORDERED that once absentee ballots are received, in-person absentee voting will be available during the hours that the Town Clerk's Office is opened.

73-22 Appointment of Election Warden, Deputy Election Warden, Election Clerks and Town Clerk and Deputy Clerk for the November 8, 2022 General Election [Gaba]

Council Libby noted that he will abstain from voting on this order, his wife is named on the order.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 5 YEAS – 1 Abstain, Libby

ORDERED that the following individuals are appointed to serve as Election Clerks at the November 8, 2022 General Election:

Democratic Election Clerks

Kristina Zuidema
Jean Webber
Nancy Hudak
Wendy Almeida
Sybil Shiland
Carol Sargent
Carolyn Biegel
Suzanne Lacroix
Paul Ainsworth
Cheryl Cameron
Joanne Beaudoin
Kathleen Schofield
Mary Lou Tracy

Republican Election Clerks

Tina Finley
Esther Libby
Beverley Miner
James Osterrieder
Sherry Cochran
Cynthia Vogeler
Glenna Jamison
John Giberson
Brenda Cole
Lauren Smith
Patricia Frechette

ORDERED that Sandra Osterrieder is appointed to serve as Election Warden, and

FURTHER ORDERED that Esther Libby is appointed to serve as Deputy Warden, and

ORDERED that Mary Chapman is appointed to serve as Town Clerk and Janet Biczak to serve a Deputy Clerk at the election, and

FURTHER ORDERED that the Town Clerk is authorized to select additional Election Clerks as necessary to provide adequate staffing.

74-22 Emergency Amendments to Standish Town Code, Chapter 151, General Assistance Ordinance, Adopt Appendices for the Maximum Levels of Assistance as provided by the Maine Department of Health and Human Services [LeClerc]

Councilor LeClerc explained that this is an annual order that is done to establish the new rates.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

WHEREAS new General Assistance Ordinance appendices have been provided by the Maine Department of Human Services, and

WHEREAS the certain benefits become effective as of October 1, 2022 and a delay in adoption could affect the recipients of these benefits, now be it

ORDERED that the Town of Standish hereby ordains the emergency amendments to the General Assistance Ordinance provided by the Maine Department of Human Services, effective October 1, 2022 and stand automatically repealed as of the 91st day following adoption.

75-22 Amendments to Standish Town Code, Chapter 151, General Assistance Ordinance, Adopt Appendices for the Maximum Levels of Assistance as provided by the Maine Department of Health and Human Services (Introduction) [LeClerc]

Councilor LeClerc explained that this is an annual order that is done to establish the new rates, this ordinance brings the amendments through our legislative process.

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE TO MOVE THIS ORDINANCE TO FIRST READING: 6 Yeas

The Town of Standish hereby ordains the following amendments to the General Assistance Ordinance, effective immediately upon adoption:

ORDERED that the General Assistance Ordinance is amended by adopted the appendices for the overall maximum levels of assistance, which includes dollar figures, rates, percentages and tables, which are determined by the Maine Department of Human Services for use in the General Assistance Program, are approved by Council beginning October 1, 2022.

76-22 Change the Time of the October 11, 2022 Standish Town Council Meeting to begin at 5:00 p.m. [Gaba]

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

WHEREAS, the regular meetings of the Standish Town Council are held beginning at 6:00 p.m., and WHEREAS the Town Council needs to meet in Executive Session with legal counsel as provided under 1 M.R.S.A. § 405(6) (E), due to a scheduling conflict with the town attorney the executive session needs to be held earlier than the regular meeting start time, now be it

ORDERED that the October 11, 2022 Standish Town Council Meeting will begin at 5:00 p.m.

77-22 Approval of First Amendment to Town Manager Employment Agreement [Gaba]

Chair Gaba called for Council comments, hearing she called for public comments, hearing none she called for the roll call vote.

VOTE: 6 Yeas

BE IT ORDERED, that the employment agreement between the Town and Town Manager Tashia Pinkham be amended as set forth in the attached First Amendment to Employment Agreement.

ANNOUNCEMENTS

Upcoming meetings were announced.

PUBLIC ITEMS

Elmer Farley, resident, voiced his opinion that the town offices should change the operating hours.

EXECUTIVE SESSION

An executive session was not held at this meeting.

Town Manager, Tasha Pinkham announced that the Town Clerk has been awarded the Lifetime Achievement Award through the Maine Town and City Clerks Association.

ADJOURN

Moved seconded and voted to adjourn. The meeting adjourned at 6:35 p.m. by unanimous consent.

Submitted by: _____
Clerk/Secretary

Mary Curry