

**MINUTES
TOWN COUNCIL MEETING
STANDISH, MAINE
TUESDAY, JULY 11, 2023
STANDISH MUNICIPAL CENTER
6:00 PM**

CALL TO ORDER

Chair Deakin called the meeting to order and the Pledge of Allegiance was recited.

ROLL CALL

Councilors present: Deakin, Gaba, Gardner, LeClerc, Macri, Pomerleau and Watson.

MINUTES OF PREVIOUS MEETING (S)

Moved by Watson seconded and voted to approve the minutes from the May 9th, June 6th, and June 17th Town Council Meetings. (Unanimous)

PETITIONS AND COMMUNICATIONS

The Clerk explained that an email communication had been received regarding the shooting range ordinance that is on the agenda. The Clerk noted that she would read it at the time the ordinance is being discussed.

REPORT OF THE TOWN MANAGER

Town Manager Tashia Pinkham yielded her time to State House Representative Kimberly Pomerleau. Representative Pomerleau presented Standish resident Warren Shaw with sentiment from the State of Maine acknowledging his 100th birthday.

Moved by LeClerc seconded by Gaba and voted to waive the Standish Town Council Rules of Procedure for this meeting to provide that members of the public shall speak once per agenda item for up to three minutes. (Unanimous)

PUBLIC HEARINGS

14-23 Amendments to the Standish Town Code, to add Chapter 247, Ordinance Prohibiting Outdoor Shooting Ranges (Substitute Order)[Macri]

Councilor Macri explained that this amendment has been on the agenda for the past several months, noting that many attendees at the meeting tonight have been part of the recent discussions. He cited his personal experience of living near a gravel pit where shooting occurred on a frequent basis. He noted that when the gravel pit was closed to shooting, that was one of the best days of his life. He went on to explain that when the idea of a shooting range came up for the Middle Road location, he used Google Maps to determine in a one-mile radius of any location in Standish where a shooting range would be best suited. He said that from this research the proposed site is the most rural area, however the area has a lot of residential homes. He said that, his research made it clear that there's not really a place in Standish where an outdoor shooting range can fit and not have a negative impact a lot of people and the neighbors around it. He said that is some of the reasoning for this bringing this ordinance forward. He said that he wanted to make it clear, is this does not keep

people from the shooting on their land. He said that if he had a piece of property and wanted to target practice, he could have friends join him. He said that it comes down to the use of the property, if there is a residence on the property, the property is residential. He said where it starts is, if a shooting range on a piece of property that does not have a house on it. He said that if the primary purpose for that piece of property is a shooting range, that's where this ordinance comes into play. He said that is not going to come into play if there is a house and some improvements are made for safety. He said that does not affect that, he said that it is meant for one thing, and that is an area and a place and property that is built specifically for a shooting range. He noted that there is a lot of confusion out there, and that is why he was trying to make it clear. He said that enforcement regarding the establishment of a shooting range would be administered by the Code Enforcement Officer. If a complaint is lodged the Code Enforcement Officer will inspect the property to determine if it constitutes a shooting range.

The Clerk read the following email from town resident Heidi Watson that was received today regarding this ordinance amendment.

Standish Town Council,

Hi, I'm Heidi Watson, and I haven't spoken up about all these gun/shooting range ordinances. I wanted to bring to light some situations that would soon be 'illegal' here in Standish that would change for me personally. It appears no matter how many times people speak up about this issue, there is no compromise. One of the reasons I purchased this property was to afford my family the opportunity to practice shooting, learn how to use a firearm, and safely handle a gun. The following are a few personal situations that have taken place. These are positive gun experiences, much of what you hear at these meetings are horrible, exaggerated, and annoying experiences. Not every situation is like that, in fact, for just as many negative experiences, I would say there are probably multiple more positive ones.

- 1) One day in April, I invited my family over for a 'family dinner'. Something my family often does! It was soon to be Turkey season here in Maine. I have 6 nieces and 1 nephew that live here in this area. Three of them decided to go out back and practice shooting the guns they would be using for the upcoming hunting season. My nieces are 12, 9, and 9. You see, my nieces don't live with me, so they would never be allowed to do this again. I'll add that they all harvested a Turkey this year and enjoyed the food that was provided to their family. With the ordinance written as it is, I'm not allowed to have 'guests' shoot on my property. I know somebody is probably ready to say... 'you aren't allowed to shoot on your property anyways'. I am not allowed to hunt on my land; however, I have every right to target practice on it, given that it is a wildlife sanctuary. I have the proper documentation stating we can indeed target shoot on our property and, if needed to protect our crop and animals, kill an animal.
- 2) Also, I purchased a new rifle and needed to sight it in and did this with my father, not a resident of my property or even Standish. I asked him to shoot the gun first and teach me how to sight it in. This would also be illegal as he is not a resident of my property or of Standish.
- 3) We know of people that own property here that has no housing on it, they live out of state, and soon they will be unable to bring their weapons here to shoot.
- 4) I know several families that have moved here to simply be able to shoot on their own property from out of state and have guests from out of state come and practice shooting with them as well.

There has been absolutely no compromise on this issue in the last year. I'm asking you to vote NO on this ordinance tonight and send it to the committee or listen to many other town members, including myself. Is having my nieces over to target shoot so bad of an occurrence or my dad or out-of-state friends? The truth is, it's not. I personally couldn't go to another person's property or residence to shoot.

Thank you for taking the time to read my experiences that will soon not be allowed.

– Heidi Watson

Beth Brown-Malia, property owner – said that she's tried to be open and honest working to understand both sides of the shooting range issue. She said that she tended to lean towards black and white answers which eliminate ambiguity and personal bias for interpretation. She said that unfortunately, that's not what's happening. She said that she had spoken with at least one member of the Council and the Town Manager, about the public notice that was printed in the Shopping Guide about the ban. She said that she was told that the language of the notice was it was the intent of the ban on shooting ranges. She said that if this is the intent of the ordinance, noting that she would read the publication - *This ordinance does not apply to a general discharge of firearms on private property for recreational or hunting purposes in accordance with all other applicable laws and regulations*, she said that was directly from the public notice. She said that if that is the case, then why does our ordinance state it shall not include incidental and target practice areas on private property used solely by residents of that property? By using the word resident in the ordinance, it means that she can't sight-in a rifle on the 55 acres that she owns near Randall Road, it means that no grandparent can have a grandchild join them for target practice at the grandparents' home unless the child already lives there. She said that if this is the intent of the ordinance or if this is not the intent of the ordinance, why is it written that way? Another thing she was told by the Town Manager is that this will not be enforced as written but will be enforced for the intent of it. She said unfortunately, when push comes to shove, intent is thrown out the window and the black and white letters of the law are followed. She said that a good example of this happened last night at the Planning Board meeting. The intent of the form base code was referenced multiple times in trying to keep big box Tractor Supply out of the form-based code district. She said when it came right down to it, a 30,000 square foot building is allowed by the way the code is written, thus allowing Tractor Supply to move to the next step of the process. The people charged with enforcing these ordinances change, and the supposed intent will be lost and the law will be left. She said that the other piece of enforcement based on intent sets up the enforcer to fail. She then noted that a Planning Board member, Deb Boxer, has taken it upon herself to monitor all shoreland zoning has publicly stated that our Code Enforcement Officer is useless, she publicly stated that, because she doesn't understand the intent of what the code enforcement officer is following? She asked would any one of us interpret things differently. She said that is the problem. She said that we need the laws followed and enforced every time and in the same way. She said that she hadn't even gotten to what will happen regarding enforcement on the weekend when the Code Enforcement Officer is not working?

Lance DeRoche, resident – continued to read Ms. Brown-Malia's presentation. He read, let's approach this from another direction, they suspect that the true intent of the ban for shooting ranges in the way that it was written is to stop the Standish Fish and Game from selling their land to individual who will then invite everyone to shoot on it. If that is the real intent of the ban then find a better way to

word it. This ordinance does not apply to the general discharge of firearms on private property for recreational or hunting purposes in accordance with the applicable laws and regulations with a maximum of X numbers of people, at one time, with a duration of not to exceed 15 minutes, or something like that. They were never given the opportunity in the Ordinance Committee meetings to work through something that was acceptable to all parties. They were blindsided by Macri and Dan Hawxwell. The last thing they want to mention, they keep hearing about 200 signatures opposing shooting ranges. Here are the problems that they have, how many of the illegal postcards were sent out, 500? They noted that would be 40% opposed shooting ranges, but because there were multiple signatures from the same address, it's closer to 30%. Another way to look at it, Standish has over 10,000 residents, right, so two percent of the 10,000 residents signed the petition. *Continuing*, he noted that during the last election 1,400 people voted, so, 200 out of 1,400 is 14%, noting that a ton of weight has been put on these 200 signatures. They noted that this wasn't enough of a sample size, noting that in just over a week they collected 100 emails in favor of the project range they stopped the email collection because they withdrew the project. Their opinion is that they were bending to the will of a very small fraction of people regarding an ordinance that is not enforceable and doesn't reflect the intent.

Susan Hawes, Portland resident, Standish property owner – she urged them to support this ordinance, she said that she was not opposed to gun ownership, she is opposed to outdoor shooting ranges in Stanish and in the Greater Portland area. She echoed Councilor Macri's thoughts regarding residential development here. She noted that this type of use would have had to been done long ago. She explained that she had researched shooting ranges in the area and cited that there is too much development for an outdoor range. She again asked that they vote yes on this ordinance.

Jean Irish, resident – voiced her concerns about the effect of noise or gunfire on people with mental health issues. She noted that the elderly and children are the ones most affected by noise volume issues. She cited numerous statistics regarding people with various disorders that can be severely affected by repetitive noise.

Sandra Thurston, resident – cited the impact on health, safety and welfare of the community and the impact on the right to enjoy the quite enjoyment of their property. She then told them of a veteran that lives in the area and who was concerned the shooting range.

Maurie Hill, resident – said that she thought that the ordinance was very clear. She said that she understands other's sentiments, however she believes that the definition is clear and this is something that needs to happen. She noted that she believes the time has passed to create an outdoor shooting range in Standish due to the growth in town.

Rebecca DeRoche, resident – said that the Standish Fish and Game opposes the ban and the wording that impacts private landowners and non-residents.

Anthony Folsom, resident – said that they have been dealing with this for months, and we need something on the books regarding ranges. He hoped that the Council would approve this ordinance so that we have coverage.

Julie Perrin, resident – said that she is opposed to any outdoor shooting in Standish. She said in researching shooting ranges in surrounding towns she found that they were established prior to residential development, so in other words, homes built in those areas had the benefit of knowing a shooting range existed before they built or purchased a home. She said that in this case the shooting range is attempting to become a new neighbor and is not compatible with the existing residential environment. She cited a few reasons why shooting ranges would not be compatible, noise pollution, too close to existing homes, projectiles, and property value depreciation. She said that it was not fair to those who have built a home to have a shooting range built in the area. She cited negative impact to wildlife habitats and wetlands, she noted that there are several species of breeding birds and other wildlife and some of the wetlands are on the National Wetland Inventory. She said in closing, those of us that built or bought homes in the area did so for quite peacefulness, a safe place to raise families and to enjoy the natural resources in the area. She said that it should not be an option to disrupt the lives of the several hundred homeowners in the area noting that a shooting range is not compatible with residency in the Town of Standish.

Chair Deakin called for additional public comments, hearing none he thanked the public for their comments and closed the public input session, he then called for Council comments.

Councilor Pomerleau said that from what he understands there is not an application before the Planning Board at this time and that Councilor Macri said that there wouldn't be a problem for friends to shoot at another's residence.

Councilor Macri said that was his understanding.

Councilor Pomerleau noted that he would support this ordinance if it could be amended. He said that in his reading of the ordinance, he understands that others would not be allowed, also he questions the applicability date of the ordinance being August 9, 2022.

Councilor Macri explained that if the primary purpose of the property is a residence, then then it is a residence not a shooting range.

Councilor Pomerleau reiterated that he thought that the wording should be clarified regarding who can shoot on a property. He said that he would support this, if as you say, a person that owns the home would be able to have guests at their home to shoot, he wanted that opinion to be part of the of the record.

Councilor Gardner said that he agreed that Standish isn't the right place for a shooting range, he didn't want one in his backyard and nobody else does. He noted that Council Macri wrote the ordinance so he understood the intent of the wording. Councilor Gardner agreed with the previous comments that the wording needs to be clarified in regard who can shoot on a property. He questioned if the wording could be changed tonight?

Councilor Macri that the ordinance had been written by the attorneys.

Councilor Gardner suggested that they could come up with wording that will cover the intent and be something that they all can agree on.

Councilor Watson said that his position on shooting ranges has been well documented and clear. He said that he would vote on this ordinance if these seven words were deleted, *used solely by residents of the property*. He said that it was his opinion that the ordinance was unenforceable by either the Code Enforcement Office or the Sheriff's Department. He voiced his concern about passing something that wasn't enforceable. He said that if those seven words were not included, he could be in favor of it.

The Town Manager questioned if a change was made to the would it restart the process over?

The Director of Planning said that a substantive change would restart the process.

Councilor Gardner said what's three more months if the right verbiage is drafted.

Councilor LeClerc said that he was in favor of moving this forward as others have spoken about. He said that his has been under consideration for some time and at the same time Ordinance Committee has been working on a companion ordinance for indoor shooting ranges. The Council has also received a petition from 247 individuals that in the area. He said that this should move forward, it can be amended in the future if needed.

Councilor Gardner said that something shouldn't be passed just because it's a long process. He said that things take time, things come up and there are now a few new Councilors that are just becoming part of the process. He suggested that the wording could be changed tonight so it could move forward.

Councilor LeClerc said that perfection can be good, noting he thought the debate has been very well communicated in terms of enforcing based on the circumstances the rules will be enforced.

Councilor Gaba said when this document came forward those seven words were discussed a number of times.

Councilor Macri noted that the original document was rewritten by the town attorney.

Councilor Gaba recalled that initially the document had a number of guests noted, and there was public outcry that the Council was limiting how many people could be at a residence.

Councilor Gardner questioned if the Code Enforcement Officer was available to answer questions regarding enforcement?

Councilor Pomerleau said that he recalled the discussion of 3 to 5 guests at the property and thought that was a reasonable number. He said that the consensus is, that the town does not want to have outdoor shooting ranges. He asked the Clerk if they wanted to amend this, is there a waiting period?

The Clerk said that her understanding was that an amendment is in order at any time.

Councilor Pomerleau said that he was willing to move forward as long as were all in agreement to review this.

Chair Deakin said to clarify what Councilor Pomerleau has said, that if this is adopted tonight, then future Ordinance Committees meetings be reviewed and amended, then go through the legislative process.

Councilor Pomerleau said yes exactly.

Councilor Watson said this comes down to strictly intent, he said that he understands the intent and it has been talked about in length. He said that he believes that is what it is, but wanted to say two words, *soccer fields*, noting that we can all remember the ordeal that we just went through with intent rather than it being written down.

Councilor LeClerc said he would sponsor an order to amend the language to address this pressing issue. He said that he'd like to move forward on this, and then bring it before the Ordinance Committee for review.

Moved by Pomerleau seconded by LeClerc to move the question, the Chair Deakin called for discussion on the motion, hearing none he called for the roll call vote, and the hearing was closed.

The Town of Standish hereby ordains the following amendments to the Standish Town Code to add Chapter 247, Ordinance Prohibiting Outdoor Shooting Ranges. (Additions are underlined and deletions are struck out):

CHAPTER 247

ORDINANCE PROHIBITING OUTDOOR SHOOTING RANGES

§ 247-1. Authority.

This ordinance is enacted pursuant to the Town's home rule authority, Me. Const., art. VIII, pt. 2; 30-A M.R.S. § 3001; and 30-A M.R.S. § 3011.

§ 247-2. Definitions.

FIREARM – Any instrument used in the propulsion of pellets, shot, shells or bullets by action of gunpowder, compressed air or gas exploded or released within it. A "firearm" as that term is defined in 12 M.R.S. § 10001(21), as may be amended.

OUTDOOR SHOOTING RANGE - An area that is designed for, and intended to, provide a location for the discharge of various types of firearms, including, but not limited to, handguns, rifles, shotguns, and black powder weapons, and where shooting stations, firing lines and/or lanes, target areas, and all other related components of the shooting range are not fully and entirely enclosed within a building or structure; provided, however, that an outdoor shooting range shall not include incidental target practice areas on private property used solely by residents of the property.

§ 247-3. Prohibition on Outdoor Shooting Ranges.

Outdoor shooting ranges are expressly prohibited in the Town of Standish. No person, entity or organization shall develop or operate an outdoor shooting range within the Town.

§ 247-4. Violations and Penalties.

This ordinance shall be enforced by the Code Enforcement Officer. Violations of this ordinance shall be subject to the enforcement and penalty provisions of 30-A M.R.S. § 4452. Each day of a violation shall constitute a separate violation. When any violation of any provision of this ordinance shall be found to exist, the Code Enforcement Officer shall first notify the violator and then notify the Town Council, who may then initiate any and all actions to be brought in the name of the Town. In any court action, the Town may seek injunctive relief in addition to penalties. The Town shall be entitled to recover its costs of enforcement, including its attorney's fees.

§ 247-5. Severability.

The provisions of this ordinance are severable, and if any provision shall be declared to be invalid or void, the remaining provisions shall not be affected and shall remain in full force and effect.

§ 247-6. Applicability date.

Notwithstanding the provisions of 1 M.R.S. § 302 or any other law to the contrary, and regardless of the effective date, this ordinance when enacted shall apply on or any time after August 9, 2022, the date this issue first appeared on a Town Council agenda and the applicability date of this ordinance. Notwithstanding the provisions of 1 M.R.S. § 302 or any other law to the contrary, and regardless of the effective date, this ordinance shall apply to any new construction proposed for which an application for a license, building permit, certificate of occupancy, special exception review, site plan review and/or any other required approval has not been submitted and acted on by the Code Enforcement Officer, Planning Board or other Town official or administrative board or agency prior to August 9, 2022, the applicability date of this ordinance.

VOTE: 6 YEAS – 1 NAY, Watson

50-23 Application Submitted by Katelyn Cates and Nathan Cates – Cates Management, LLC - dba the Outpost Bar & Grill for Renewal of a Class A Restaurant/Lounge (Class XI) at 380 Pequawket Trail [Deakin]

Chair Deakin called for Council comments, hearing none, called for public comments, hearing none called for the roll call vote and the hearing was closed.

ORDERED that the application submitted by Katelyn Cates and Nathan Cates – Cates Management, LLC – dba the Outpost Bar & Grill for renewal of a Class A Restaurant/Lounge (Class XI) serving malt liquor (Beer), wine and spirits located at 380 Pequawket Trail, is approved by the Town Council, to expire as determined by the Maine Division of Liquor Licensing and Enforcement.

VOTE: 7 YEAS

51-23 Application Submitted by Katelyn Cates dba the Outpost Bar & Grill for renewal of a Special Amusement Permit at 380 Pequawket Trail [Deakin]

Councilor LeClerc noted that the application wasn't checked as to which Special Amusement license was being applied for.

The Clerk noted that the applicant will offer live music or entertainment.

Chair Deakin called for Council comments, hearing none, called for public comments, hearing none called for the roll call vote and the hearing was closed.

ORDERED that the application submitted by Katelyn Cates dba the Outpost Bar & Grill for renewal of a Special Amusement Permit located at 380 Pequawket Trail, upon approval of the Code Enforcement Officer, Health Officer, and Town Manager, is approved by Council, and the Special Amusement Permit will expire the same time as the applicant's liquor license.

VOTE: 7 YEAS

COMMITTEE REPORTS

Councilor Macri – Appointments Committee - met today and there is an appointments agenda item.

Councilor Macri – Public Safety Committee – at a recent meeting the Fire Chief brought forth the Public Safety Department's struggle locating the site of emergency calls. They discussed options regarding signage and encouraged residents to place addresses on their property.

Councilor LeClerc – Ordinance Committee – did not meet.

Councilor Gaba – Finance Committee – met yesterday noting the year is wrapping up and all departments are within budget.

Councilor Watson – Capital Improvements Committee – met tonight and will present items on the agenda tonight.

CONSENT CALENDAR

There were no Consent Calendar items on this agenda

UNFINISHED BUSINESS

There were no items of unfinished business on this agenda.

At this time Chair Deakin offered the Town Manager the opportunity to present her report.

Town Manager, Tashia Pinkham provided the following report:

Fire/Rescue- hired two new FT FF/EMT, running above average on calls, used our side by side with rescue insert for injury on dirt bike.

HR/GA- managing new employees, several GA requests, passports are up- roughly 25 a week- processing time is 12 weeks.

PW- Public Works has been getting roads ready for paving replacing many metal culverts with plastic ones. Many washouts across town across town have been repaired. Been working on a new Work Order system to document the work requested by the citizens. John, Mary & I have had discussions about private roads. We have 170 in town and 55 have public easements in which we do winter maintenance. We are working on an ordinance for a set of standards for the roads with a two-year expectation of completion. It will be brought forth later.

Rec- Last week we celebrated National Parks and Recreation Month by hosting a free Family Fun Day at the park with tennis lessons, yard games, t-shirt tie dying, and music. Last month Standish Parks & Rec partnered with the Portland Water District and planted 250 native ground covers, perennials, and shrubs at the boat launch. This garden will filter runoff moving toward Sebago Lake, create habitat for pollinators, and enhance the scenic view enjoyed by the community. Summer Spectacular: fireworks, music, food, and games scheduled for Friday August 4th at Standish Memorial Park. Summer Concert Series at Steep Falls Gazebo kicks off tomorrow (Wed) at 6:00pm. Reminder that the department has discount tickets available for purchase to Aquaboggan, Funtown/Splashtown, and York's Kingdom.

Finance- Preparing for the audit, completing the tax commitment and tax bills. Completing the bond application, running IT temporarily. Paying payroll and monthly bills.

Clerk- Staff vacations through the summer/early fall. Busy with registrations, etc. Ballot recount of Area 4 Seat complete. Election Day results stand.

Code- Last fiscal year we issued 755 permits, completed 232 inspections, 34 growth permits issued (this does not include development in the Standish corner district, i.e., Kayli Dr, Cider Mill) where growth permits are not required.

Assessing- Assessing department is working on balancing reports in preparation for the Commitment which is scheduled for next week. The Town Attorney is in the process of reviewing the Commercial Revaluation Contract with Vision Government Solutions. Commercial property inspections are expected to start late fall of this year. The ad for the new Appraiser position will be posted next month.

Planning- Tractor Supply passed the architecture requirements of form-based code- didn't get full side plan approval, Community reliance partnership grant LED conversions, boating facilities fund for boat launch, prepping RFP for Comp plan.

TM- We are having a Munis upgrade as the old version is expiring. The clerk's office needs to be closed on 9/28 from 11:30-4:30. We will make sure to advertise.

NEW BUSINESS

52-23 Town Council Appointments to Various Boards and Committees and Announcement of Town Council Chair Committee Appointments and Standing Committee Appointments [Macri]

Chair Deakin said that additional appointments will be made a future meeting.

Councilor Pomerleau said that the Chair did a good job at assigning the committees.

Maurie Hill, resident – questioned how will the public know the composition of the committees?

Chair Deakin said that there will be website postings and the order can be found on the table in the lobby.

Chair Deakin called for Council comments, hearing none, called for public comments, hearing none called for the roll call vote and the hearing was closed.

ORDERED that the following Town Council Appointments are made through the date shown:

Board/Committee	Candidate	Term Expire
GPCOG PACTS Policy Board	TBD	June 30, 2024
Old Red Church Liaison	Gregory LeClerc	June 30, 2024
Watchic Lake Liaison	Philip Pomerleau	June 30, 2024

FURTHER ORDERED that the Town Council Chair's appointments to the following Committees/Town Council Standing Committees are approved by the Town Council:

Board/Committee	Candidate	Term Expires
Cemetery Exploratory Committee	Philip Pomerleau, Chair	June 30, 2024
Cemetery Exploratory Committee	Robert Deakin	June 30, 2024
Public Safety Committee-Council Rep.	Robert Deakin	June 30, 2024

Appointments	Capital Improvements	Economic Development	Finance
LeClerc-Chair	Macri-Chair	Gaba-Chair	Watson-Chair

Gaba
Gardner

Pomerleau
Watson

Deakin
Pomerleau

Gaba
LeClerc

Ordinance
Deakin-Chair
Gardner
LeClerc

Personnel
Gardner-Chair
Macri
Watson

PWD Steering
Pomerleau-Chair
Gardner
Macri

Transportation Policy Committee
Watson-Chair
Gaba
Macri

VOTE: 7 YEAS

53-23 Authorize Amendment to the Maine Public Employees' Retirement Plan for the Town of Standish [Watson]

Councilor Waston said simply put we are going from a 2 N Plan to the 2C which will allow employees to transfer their funds to another agency if they leave. This will also help attract new hires because they will be able transfer their existing retirement funds to our plan, this will help us gain and fill positions.

Fire Chief Caron explained that he brought this forward to the Personnel Committee, he asked for clarification regarding existing employees transferring funds.

Finance Director, Scott Gesualdi explained that existing employees can go to the 2C Plan they just can't go back.

Chair Deakin called for additional Council comments, hearing none he called for public comments, hearing none he called for the vote.

ORDERED that the Town of Standish adopts the following changes to the Maine Public Employees Retirement System Plan (MainePERS) adopted by the Town of Standish by Council Order 61-20 on July, 15, 2020 with the effective Date of January 1, 2021, NOW BE IT

ORDERED that the Town of Standish will vote to change its plan for its general government employees, firefighters and emergency medical services employees for future service only effective September 1, 2023, and

ORDERED that the Town of Standish agrees to:

- a) Provide Special Plan 2C to its government employees, firefighters and emergency medical services employees who work more than 35 hours per week and are not seasonal or temporary as defined by the appendix to MainePERS Rule Chapter 802 for service rendered after August 31, 2023. Service rendered by government employees, firefighters and emergency medical services employees before September 1, 2023 remains under Special Plan 2N.
- b) Continue to exclude part-time employees working less than 35 hours per week, seasonal and temporary employees and elected/appointed officials from participating in the plan.

FURTHER ORDERED that Tashia Pinkham, Town Manager of Standish, Maine is authorized to sign the Amended Agreement between the Town and the Maine Public Employees Retirement System.

VOTE: 7 YEAS

54-23 Renew Finance Director's Contract [Watson]

Chair Deakin called for Council comments.

Councilor Watson explained that a while back he shadowed the town departments and spent time in the Finance Department and as well as he served on the Finance Committee and stated that Scott does a great job.

Tashia Pinkham echoed the Councilor Watson's comments adding the Scott also fields IT issues at the office.

Chair Deakin thanked the town employees for wearing multiple hats.

Councilor Gaba said as Finance Committee member she can state that Scott is always prepared and on target.

Councilor LeClerc reiterated with others had said noting that Scott's service to the community is invaluable.

Councilor Pomerleau mentioned extra hours that Scott works.

Chair Deakin offered assistance to Scott for his duties, then called for the roll call vote.

WHEREAS THE Finance Director's Contract is due to expire on June 30, 2023, and

WHEREAS it is in the Town's interest to renew the Finance Director's Contract, now therefore be it

ORDERED the Finance Director's contract is hereby extended for a period of three years.

Attached: Renewed Finance Director's Contract

VOTE: 7 YEAS

55-23 Waive Bid Process for Purchase of a Used 2016 Global M3 Performance Mechanical Street Sweeper [Watson]

Moved by Pomerleau seconded by LeClerc and voted to dispense with the reading of the order.
(Unanimous)

Councilor Watson explained that Sourcewell provided the vendor research for us, he noted that there are photos available for viewing.

Public Works Director John Cross explained that this process started with the previous Public Works Director. The sweeper became available in New York and was brought here by Allied Equipment. Our current sweeper is a 2001 model is does not have AC and dust control for the cabin, the operator of the equipment gets very dusty and it will be overall better for the employee's health. In addition, the current sweeper is in need of repair.

Chair Deakin called for public comments, hearing none he called for Council comments.

Councilor Gardner questioned what will happen with the current sweeper?

John Cross said that the plan is for the Town Council to authorize the sale through Keenan Auction Company next spring.

Councilor Pomerleau thanked them for their work on this order since this type of item is difficult to find.

John Cross publicly thanked Allied Equipment for holding this equipment until the Council had it on their agenda.

Chair Deakin called for additional Council comments, hearing none, he called for roll call the vote.

WHEREAS Section 302(f) of the Standish Charter requires a competitive bid process for transactions exceeding \$3,500 in value, unless so waived by the Town Council, and

WHEREAS, the Public Works Department has investigated a purchase option for a used street sweeper and has located one that meets the Town's needs, now be it

ORDERED, that the bidding requirement regarding the purchase of a used 2016 Global M3 Sweeper is hereby waived due to being a used piece of equipment, and

FURTHER ORDERED, that a 2016 Global M3 Street Sweeper shall be purchased from Allied Equipment at an amount not to exceed \$87,000.00 as recommended by the Capital Improvements Committee, and

FURTHER ORDERED, the Town Manager is authorized, on behalf of the Town, to execute related contract documents.

VOTE: 7 YEAS

56-23 Award Bid and Authorize Contract for Moody Road Culvert Replacement Project [Watson]

Moved by LeClerc seconded by Pomerleau and voted to dispense with the reading of the order.
(Unanimous)

Moved by LeClerc to strike the name of Gorham Sand and Gravel and replace it with Leavitt Earth Works and also strike \$100,000 and replace it with the amount of \$102,642.

Councilor Watson said that he was not seconding the motion, however he wanted to bring forward information that came up just before this meeting.

Councilor LeClerc withdrew his motion.

Councilor Watson explained that the Capital Improvements Committee met and reviewed the bids and chose the bid that was slightly more expensive. He noted that that they have been in contact with Gorham Sand and Gravel. He said that at this point he would like to have the Council decide what we should do. He said that the Leavitt Earth Works bid was \$102,642 and their business is located here in Standish. Gorham Sand and Gravel's bid was \$100,000 and they have three gravel pits located here in Standish. Councilor Watson suggested he'd make a motion to discuss the matter.

Chair Deakin called for public discussion.

Maurie Hill, resident questioned where the culvert project was located?

Councilor Watson noted it was on Moody Road just past the Public Works facility about 50 to 75 feet before the end of the town road on the dirt portion of the road.

Darin Shaw, resident – representing Gorham Sand and Gravel said that he wasn't expecting to be here tonight because they were the low bidder. He said that if you were going give it to Leavitt why did you put it out to bid?

Anthony Folsom, resident - questioned the location of the culvert on Moody Road.

Councilor Watson noted it the road discontinues about 50 to 75 feet after the culvert.

Chair Deakin called additional public comments, hearing none he called for Council comments.

Councilor LeClerc said that when the Capital Improvements Committee met, they discussed that even though it was a second lowest bid, it was a local business. He said that they want to encourage spending town tax revenue or tax funds towards local businesses, that way they keep it local. He said, that being said, as Councilor Watson mentioned there's some new information and that's been explained earlier.

Councilor Pomerleau said the Town Council doesn't have to accept the low bid. He said that it was his opinion that the town should support businesses that are located in town, pay taxes and register their trucks here. He said they have nothing against Gorham Sand and Gravel, they just want to keep the want to use local businesses.

Moved by LeClerc seconded by Pomerleau to strike the name of Gorham Sand and Gravel and replace it with Leavitt Earth Works and also strike \$100,000 and replace it with the amount of \$102,642.

Chair Deakin called for discussion on the motion.

Councilor Macri said that where the company is based is part of it, there's been talk about where the people live, he wondered if there is a way to support both businesses. He said that he understands that there is a difference between Buxton and Standish, but we're all neighbors, and we all live and work in these different communities. He said that if there is a way of supporting both of these in the future, he would be in favor of that.

Chair Deakin questioned if a joint bid would be feasible?

Councilor Macri said that he wasn't sure how a joint bid would work.

Councilor Watson asked Mr. Shaw about the number of gravel pits that they owned in Standish.

Mr. Shaw said that having recently sold one gravel pit, they now own two. He then stated that he lives in Standish and pays taxes to Standish.

Councilor LeClerc questioned Mr. Shaw, if the Council decided not to select their bid how would that impact their business?

Mr. Shaw said that that he didn't think that this was fair since his company was the low bidder.

Chair Deakin called for the vote on the amendment.

Moved by LeClerc seconded by Pomerleau and voted to strike the name of Gorham Sand and Gravel and replace it with Leavitt Earth Works and also strike \$100,000 and replace it with the amount of \$102,642. (6 YEAS – 1 NAY, MACRI)

Chair Deakin called for comments from the public on the order as amended, hearing none, he called for comments from the Council, hearing none, he called for the roll call vote.

WHEREAS a bid process has been conducted for a culvert replacement on the Moody Road in accordance with section 302 (f) of the Standish Charter, now be it

ORDERED that the attached bid from Gorham Sand and Gravel, for the "Moody Road Culvert Replacement Project", for the earth work as described in the bid specifications, is hereby accepted, with a cost not to exceed ~~\$100,000~~ \$102,642 for the project, and

FURTHER ORDERED that the materials for the culvert have been purchased by the Town of Standish at a cost of \$73,490 from Dirigo Timberlands Co. from designated capital funds for the project according to the specified engineering design, and

FURTHER ORDERED the Town Manager is authorized on behalf of the Town to execute related contract documents.

VOTE ON ORDER AS AMENDED: 6 YEAS – 1 ABSTAIN, GABA

57-23 Waive Bid Process for Purchase of a Used Water Rescue Truck [Watson]

Fire Chief, Rob Caron explained that this is a similar process to the sweeper. The new truck was a bit older; it has a stainless-steel body, 34,000 miles and under budget. The truck will have upgrades to all the lighting. He explained they travelled to see the truck which was inspected by our mechanic and test driven.

Councilor Pomerleau disclosed that the Fire Chief is his son and if the Council feels that he should abstain from voting on this he would do so.

Chief Caron explained that the water rescue trucks have previously been retired ambulances which were rotated out of use about every seven years. Now, with the delay in replacing the ambulances due to availability, retired ambulances have a lot of miles on them and are pretty worn out. The rescue truck is a bit larger, allows the crew to get into wet suit/dry suit and it's used a warm-up shelter. He noted that they average between 24 to 38 water rescue calls a year. He said that the current vehicle has approximately 240,000, the new truck is clean, mechanically sound and has a diesel engine.

Councilor Macri questioned the headroom in the current truck versus the new truck.

Chief Caron said that in the current vehicle someone up to about 5'7" can stand upright in the vehicle, whereas in the new vehicle someone up to 6'4" can stand upright in the vehicle. In addition, in the new truck there is the ability to hang up the wet suits for easy access to the gear.

Councilor Gaba asked what was the lifetime expectancy of this vehicle?

The Fire Chief said approximately 15-years.

Councilor Gardner asked what will happen to the existing vehicle?

Chief Caron said that the department anticipates to come to the Council with an order to sell the existing vehicle once the new truck is in service.

Maurie Hill, resident - asked for an explanation of the use of the water rescue truck.

Chief Caron explained that it's used for everything, rivers, lakes, summer and winter.

Chair Deakin called for additional comments from the public, hearing none, he called for additional comments from the Council, hearing none, he called for the roll call vote.

WHEREAS Section 302(f) of the Standish Charter requires a competitive bid process for transactions exceeding \$3,500 in value, unless so waived by the Town Council, and

WHEREAS, the Public Safety Department has investigated a purchase option for a used Water Rescue Truck and has located one that meets the Town's needs, now be it

ORDERED, that the bidding requirement regarding the purchase of a used Water Rescue Truck is hereby waived due to being a used piece of equipment, and

FURTHER ORDERED, that a used Water Rescue Truck shall be purchased from Greenwood Emergency Vehicles at an amount not to exceed \$50,000 as recommended by the Capital Improvements Committee, and

FURTHER ORDERED, the Town Manager is authorized, on behalf of the Town, to execute related contract documents.

VOTE: 7 YEAS

58-23 Waive Bid Process for Purchase of New SEEK Imaging Cameras [Watson]

Moved by Watson seconded by LeClerc and voted to amend the order to add the amount of \$88,840 to the order. (Unanimous)

Chair Deakin called for comments from the public, hearing none, he called for comments from the Council.

The Chair questioned what SEEK are cameras?

Chief Caron explained that SEEK was the brand name of the cameras. He continued to explain that they went through Sourcewell. He explained that they recently went to a conference in Indianapolis where they went through training and saw demos with this equipment. His opinion is that this is the best equipment, in fact it's a game changer for the fire service. The purchase includes a 5-years warranty on the larger cameras and a 4-year warranty on the smaller cameras, which is beyond the usual warranty. He noted that the technology and capabilities of the cameras are impressive.

Chair Deakin said that he didn't want to diminish the importance of these, however he thought he had read in a report that the cameras hadn't been used in a year.

Chief Caron said that they use the cameras quite a bit, in fact, they were used earlier today at Colonial Market Place. He noted that the capability and useability of SEEK cameras is far superior to the current cameras.

Councilor Macri commented that with this bid we're getting more cameras and a great warranty for less money.

Chief Caron said a replacement plan will be developed to replace the cameras along with the air packs in smaller increments.

Councilor Gaba asked what will happen with existing cameras?

The Chief said that they had little value.

Councilor LeClerc said that he was 100% in support of this for the public and the firefighter's safety. He noted that the cameras have been used to help the wardens service and sheriff's department to locate people.

Chair Deakin called for comments from the Councilor hearing none, he called for the roll call vote.

WHEREAS, Section 302(f) of the Standish Charter requires a competitive bid process for transactions exceeding \$3,500 in value, unless so waived by the Town Council, and

WHEREAS, the Public Safety Department has investigated various purchase options for new SEEK Thermal Imaging cameras and has located new cameras that meets the Town's needs, now be it

ORDERED, that the bidding requirement regarding the purchase of thermal imaging cameras hereby waived due to Sourcewell Governmental Bidding already taken place, and

FURTHER ORDERED, that the new SEEK Thermal Imaging cameras be purchased from HSE Safety at an amount not to exceed \$88,840 as recommended by the Capital Improvements Committee, and

FURTHER ORDERED, that the Town Manager is authorized, on behalf of the Town, to execute related contract documents.

VOTE ON ORDER AS AMENDED: 7 YEAS

59-23 Waive Bid Process for Purchase of New Extrication Equipment [Watson]

Moved by LeClerc seconded by Watson and voted to dispense with the reading of the order.
(Unanimous)

Moved by Watson seconded by LeClerc to amend the order by adding the amount of \$55,312.50.

Chief Caron explained that with the trade-in value of \$15,000 the amount will actually be \$140,312.50.

Councilor Watson amended his motion seconded by LeClerc and voted to amend the order by adding the amount of \$140,312.50 to the order. (Unanimous)

Chief Caron explained the Sourcewell was used in this bid.

Councilor LeClerc asked the Chief to explain what extrication equipment is.

Chief Caron explained that is a piece of equipment that is used to cut and spread apart vehicles, it's often referred to as the Jaws of Life.

Councilor Macri noted that this equipment uses standard batteries.

The Chair called for the vote.

WHEREAS, Section 302(f) of the Standish Charter requires a competitive bid process for transactions exceeding \$3,500 in value, unless so waived by the Town Council, and

WHEREAS, the Public Safety Department has investigated various purchase options for new Extrication Equipment and has located new equipment that meets the Town's needs, now be it

ORDERED, that the bidding requirement regarding the purchase of extraction equipment hereby waived due to Sourcewell Governmental Bidding already taken place, and

FURTHER ORDERED, that the Extrication Equipment be purchased from HSE Safety Equipment at an amount not to exceed Of \$140,312.50 as recommended by the Capital Improvements Committee, and

FURTHER ORDERED, that the Town Manager is authorized, on behalf of the Town, to execute related contract documents

VOTE ON THE ORDER AS AMENDED: 7 YEAS

60-23 Authorize Submission for Grant Assistance for Improvements to the Sebago Lake Station Landing Boat Launch [Deakin]

The Town Planner, Zacary Mosher, noted that Chief Caron brought applying for this grant forward because there are improvements needed at the boat launch.

Chief Caron noted that this will provide a longer dock.

Councilor Gaba questioned if the grant covers the entire costs.

The Town Planner explained that the Town will have to pay 25% of the cost which can be in-*kind work*.

Chair Deakin questioned the Portland Water Districts stand on this project.

Chief Caron said that the Portland Water Districts supports this project.

Councilor Gardner questioned if lighting would be included in the plan?

Chief Caron said that they hope to apply for a future grant for lighting.

Chair Deakin called for comments from the Councilor hearing none, he called comments from the public, hearing none he called for the roll call vote.

NOW BE IT RESOLVED, that the Standish Town Council authorizes the Town Manager to apply, on behalf of the Town of Standish, for state financing assistance under the provisions of the Boating Facility Fund, Title 12 MRS §1896 and 1899 for the renovation of Sebago Lake Station Landing Boat Launch Improvements which includes concrete ramp extension and addition of dock and further authorizes Town Manager to enter into the Boating Facility Fund Project Agreement with the State subsequent to state approval of the project, be it

FURTHER RESOLVED, that the Town of Standish is obligated to pay all costs of the project "up-front". The Town has budgeted money to pay for the expenditures and does not need to borrow any money. All expenditures will be repaid by state reimbursement.

VOTE: 7 YEAS

61-23 Amendments to Standish Town Code, Chapter 187, Licenses and Permits, §187-25, Regarding Mobile Food Services (Introduction) [LeClerc]

Moved by LeClerc seconded by Watson and voted to dispense with the reading of the ordinance. (Unanimous)

Councilor Leclerc explained that the amendments to the ordinance expand the locations and venues where food trucks can be located in Standish on town property subject to the provisions of the ordinance.

Chair Deakin called for comments from the public.

Sandra Thurston, resident – questioned the fee of \$75 a day.

Councilor LeClerc noted that the fees would be reviewed in the Finance Committee. There was discussion relating to reduce this fee.

Councilor Gaba said that is an annual fee not a daily fee.

Sandra Thurston asked how would people know where the food trucks are located?

Councilor LeClerc said advertising would be the responsibility of the vendor.

Sandra Thurston also questioned the time of closing and would that give the vendor time to clean up at the end of the day.

Councilor Macri questioned what other towns do in regard to hours.

The Town Planner said that the hours noted in the ordinance are hours of operation.

Councilor Gardner thought that maybe the weekend hours could be expanded.

Councilor LeClerc said that the hours could be amended in the future

Chair Deakin questioned how trash would be handed at the Scenic Overlook?

Councilor Leclerc noted that the Overlook wasn't one of the places where food trucks can set up.

Councilor Pomerleau said that his opinion was that food trucks will take away from the brick-and-mortar stores.

Tashia Pinkham noted that there were concerns with certain dates for food trucks being here at the Town Hall such as Election Day. So, there may be some administrative decisions made regarding days/dates/locations where food trucks will be allowed.

Councilor Pomerleau voiced his concerns regarding harming the existing store fronts with the ability for food trucks to set up in town. He said that we have to protect our existing business.

Chair Deakin questioned if brick and mortar facilities could add a food truck?

Councilor LeClerc said that they would have to abide by the provisions of the ordinance.

Chair Deakin called Councilor hearing none, he called comments from the public, hearing none he called for the roll call vote to move this to First Reading at that the August Meeting.

VOTE TO MOVE THIS ITEM TO FIRST READING: 7 Yeas

62-23 Amendments to Standish Town Code, Chapter 181, Land Use, Multiple Sections, Regarding Indoor Shooting Ranges (Introduction) [LeClerc]

Moved by LeClerc seconded by Watson and voted to dispense with the reading of the ordinance. (6 Yeas – 1 Nay, Gardner)

The Clerk proceeded to read the ordinance.

Councilor Gardner said that he didn't know that the motion has to be unanimous and moved to changed his vote.

Moved by LeClerc seconded by Pomerleau and voted to dispense with the reading of the ordinance.
(Unanimous)

Councilor LeClerc said that that this will be very permissive in terms as where an indoor shooting range can be located. He noted that it will also require Appeals Board review.

Councilor Macri that this has been cleaned up a lot which he is happy about, adding he support indoor shooting ranges.

Chair Deakin called additional Council comments, hearing none, he called comments from the public.

Anthony Folsom, resident – said that indoor shooting ranges are right for Standish.

Sandra Thurston, resident – thought that an indoor range was a good idea. She suggested that the Council should consider limiting the number of members that the shooting range could have to reduce traffic in the area.

The Town Planner said that a traffic study would be part of the plan.

Chair Deakin questioned if it would be profit or non-profit and where could they be located, and would it generate business in town?

Councilor LeClerc said that there were no restrictions section regarding profit/non-profit and the hope was that it would build business in town.

Chair Deakin called additional Council comments, hearing none, he called additional comments from the public. hearing none he called for the roll call vote to move this to First Reading at that the August Meeting.

VOTE TO MOVE THIS ITEM TO FIRST READING: 7 Yeas

63-23 Road Acceptance Request Submitted by JKH, Inc. for Portion of Quail Ridge in the Hartwell Subdivision [Deakin]

Moved by LeClerc seconded by Gaba and voted to dispense with the reading of the order.
(Unanimous)

Town Manager, Tashia Pinkham thanked Roger Mosley for being here to speak to this matter. She apologized for the length of the meeting.

Roger Mosley noted that he was previously involved in the subdivision since its inception back in 2004 when he served as Public Works Director. He said that the biggest comment he wanted to make is some of the Councilors that are here saw this before them two years ago when it was tabled again and again. He said that the subdivision has been built in three phases. The first two phases are the road sections were completed and accepted. Regarding the third section, which was before you, two

years ago, was completed and we sent it over to the towns the legal firm, it was revealed because of wording the documents, the last phase had to have all the abutting owners sign off on easements. He said that through a process, legal has completed the work on the easements and all and everything is complete.

Tashia Pinkham said that the holdup was due to the property owners getting their legal work completed.

Chair Deakin questioned the working regarding defects in the road.

Roger Mosley said that there have been no issues with any of the phases in the construction.

Chair Deakin called additional Council comments, hearing none, he called additional comments from the public, hearing none, he called for the roll call vote.

ORDERED, that the Town, pursuant to 23 M.R.S. § 3025 and Chapter 252 of the Standish Town Code, hereby accepts and establishes as a town road (more precisely referred to in State law as a "town way") a portion of Quail Ridge in the Hartwell Subdivision that is more particularly described as the 50 foot wide strip of land commencing at the northeasterly terminus of the section of Quail Ridge accepted by the Town Council by Order #74-2010 and extending easterly approximately 597 feet to and terminating at Station 14+00, and including a turnaround abutting Lot 79-6, all as shown on a plan entitled "Sheet 1, As-Built Plan-Phase 2, Hartwell Subdivision, 411 Northeast Road (Route 35), Standish, ME prepared for Jocelia Hartwell" by SJR Engineering, Inc. and dated December 16, 2021, said Sheet 1 being on file at the Town of Standish Public Works Department Office (hereinafter the "As-Built Plan"), with said acceptance subject to existing utilities and made upon the original developer JKH, Inc.'s dedication of said public improvements to the Town without claim for any compensation or money damages;

BE IT FURTHER ORDERED, that the Town Manager be, and hereby is, authorized to accept delivery on behalf of the Town of a warranty deed from JKH, Inc. to the Town conveying said town way parcel set forth above as well as the 50 foot wide strip of land that extends from the northeasterly terminus of the town way parcel set forth above to the northwesterly boundary of land now or formerly of School Administrative District No. 6, which deed shall be recorded in the Cumberland County Registry of Deeds, with it being the express intention of the Town to: (i) not have the northeasterly terminus of the town way parcel [*i.e.*, Station 14+00 as shown on the As-Built Plan] being coincident with the northeasterly terminus of the parcel being conveyed hereby to the Town by JKH, Inc. [*i.e.*, Station 14+31.64 as shown on the As-Built Plan], and (ii) not accept title to the "ROAD EASEMENT TO TOWN OF STANDISH" area of Lot 79-6 as shown on the As-Built Plan;

BE IT FURTHER ORDERED, that the Town Manager be, and hereby is, authorized to accept delivery on behalf of the Town of grading, drainage, flowage, culverts and access easement deeds, which easements are shown with more particularity on a Plan titled "Property Plan Hartwell Subdivision" dated June 10, 2003 and prepared by John D. Palmiter and recorded at the Cumberland County Registry of Deeds in Plan Book 206, Page 366, from Joshua Robinson and Andrea Robinson; James Libby and Jennifer Libby; Mark Noonan and Jessica Ann Noonan; David Wilkinson and Lindsay Wilkinson; Glenn Spaulding and Darcy Jordan; Shawn Sheehan and Shiela Sheehan; and Michelle Riesbeck and Michael Riesbeck, and which easement deeds shall be recorded in the Cumberland County Registry of Deeds;

BE IT FURTHER ORDERED, that JKH, Inc. shall provide the Town with a street acceptance guaranty in such form and amount as is acceptable to the Finance Director for the repair of defects or unsatisfactory conditions in accordance with Section 252-22(L) of the Standish Town Code; and

BE IT FURTHER ORDERED, that the Standish Town Council requests that the Maine Department of Transportation review and establish the appropriate speed limit for this road if it has not already been established.

VOTE: 7 YEAS**PUBLIC ITEMS**

Anthony Folson thanked them for the outdoor shooting range ordinance.

Brian Leavitt thanked them for the hard decisions they made.

Tashia Pinkham thanked staff for their work on the party for Warren Shaw. Happy Birthday, Warren!

Maurie Hill thanked Mary Chapman for the work on the recent recount.

ANNOUNCEMENTS

Upcoming meetings were announced.

EXECUTIVE SESSION

An executive session was not held at this meeting.

ADJOURN

Moved by seconded and voter to adjourn. The meeting adjourned at 9:20 p.m. by unanimous consent.

Submitted by:
Clerk/Secretary


