

**MINUTES  
TOWN COUNCIL MEETING  
STANDISH, MAINE  
TUESDAY, AUGUST 8, 2023  
STANDISH MUNICIPAL CENTER  
6:00 PM**

**CALL TO ORDER**

The meeting was called to order by Chair Deakin and the Pledge of Allegiance was recited.

**ROLL CALL**

Councilors present: Deakin, Gaba, Gardner, Leclerc, Macri, Pomerleau and Watson.

**MINUTES OF PREVIOUS MEETING (S)**

Moved by LeClerc seconded by Pomerleau and voted to approve the minutes from the July 11, 2023 Town Council meeting. (Unanimous)

**PETITIONS AND COMMUNICATIONS**

The Clerk noted that the office had not received any petitions or communications for this meeting.

Councilor Pomerleau thanked the Summer Spectacular Committee for the work on the Spectacular. He noted that everyone had a great time and the fireworks were fantastic.

Councilor Watson said that a lot of people were in attendance, the fireworks were amazing, he said that everyone had a great time. He thanked all involved for their help on the Spectacular.

**REPORT OF THE TOWN MANAGER**

No report this month due to many staff being on vacation.

**PUBLIC HEARINGS**

**64-23 Application Submitted by the Trustees of St. Joseph's College for Renewal of a Restaurant License (Class I, II, III, IV) and a Qualified Caterer License [Deakin]**

Chair Deakin called for public comments.

Richard Fields representing St. Joseph's College introduced himself.

Councilor Pomerleau noted that many of the pages of the application had sections of the information blacked out, he questioned why was that?

The Clerk explained that the personal information such as date of birth, telephone number and address was redacted for privacy.

Chair Deakin called for additional Councilor comments, hearing none, he called for the roll call vote and then the hearing was closed.

ORDERED that the application submitted by St. Joseph's College for a renewal of Restaurant License (Class I, II, III, IV) serving malt liquor (beer), wine and spirits; and a Qualified Catering License at 278 Whites Bridge Road, is approved by Council, to expire as determined by the Department of Public Safety.

## **VOTE: 7 Yeas**

## **COMMITTEE REPORTS**

Chair Deakin announced that as the new standing committees resume holding their meetings there may be changes to the day and time that they meet due to the schedules of the committee members.

Councilor Gaba explained that the Economic Development Committee did meet to reestablish goals, she noted that they have changed their meeting night to the third Thursday of the month. At the meeting they discussed promoting Standish parks and continuing to work with the Chamber of Commerce to advertise businesses in Standish.

Councilor Macri noted that the Capital Improvements Committee met today and will present an order later on the agenda.

## **CONSENT CALENDAR**

There are no Consent Calendar items on this agenda.

## **UNFINISHED BUSINESS**

### **61-23 Amendments to Standish Town Code, Chapter 187, Licenses and Permits, §187-25, Regarding Mobile Food Services (First Reading) [LeClerc]**

Moved by LeClerc second by Gaba and voted to dispense with the reading of the order. (Unanimous)

Councilor LeClerc explained that this will open the use of selected town-owned properties to food truck vendors, there will be restrictions for hours of operation and some locations may have days when the food trucks will not be allowed. It is his opinion that this is an impetus for economic development. He noted that some Councilors have voiced concerns how this may affect brick and mortar businesses, he commented that the amendments are only to cut the red tape regarding food trucks.

Chair Deakin called for public comments.

Anthony Folsom, resident – voiced his concerns that there were locations where food trucks can set up that do not have bathroom facilities.

Councilor LeClerc noted that the Recreation Director and Code Enforcement Officer have the ability to limit the use of town-owned property, if the time/date conflicts with a town event such as Election Day.

Councilor Pomerleau said that he was concerned with food trucks. He said that local stores are struggling, they pay taxes and own the building. But, then to have a food truck on town-owned property and they do not pay taxes or insurance, he said that he was struggling with the idea. He noted that at each of the town-owned locations there is a established business nearby and he wasn't sure that they can give up 15 to 20 percent of their business. He cited the lack of bathroom facilities, he thought that they might use a number of parking spaces; he questioned if other vendors would be allowed to set up as well? He cited a number of sections of the ordinance that concerned him.

Councilor Gardner said that he understands Councilor Pomerleau's concerns about the food trucks taking away from established businesses, but he thought that many food trucks offer specialty foods, maybe they won't take business away from established businesses.

Councilor Pomerleau noted his concern that in any zone a food truck could set up at a private residence, he questioned how that will affect the neighbors.

Councilor Macri noted that they can go on private land with permission.

Zach Mosher, the Director of Planning explained that these amendments will provide for food trucks to be on town-owned land, the existing ordinance allows for food trucks on private property.

Councilor LeClerc referred to the food truck at Patches and assumed that the Code Enforcement Department reviews the venue to make certain it complies with the ordinance.

Zach Mosher noted that there is a list of criteria for the vendor to meet to be located on private property.

Councilor Gardner asked if the food trucks have a health certificate.

Zach Mosher said that they do need a state certificate.

Chair Deakin questioned if other communities require food trucks to have bathroom facilities?

Councilor LeClerc said that matter was not discussed in committee.

Chair Deakin asked if there were labor laws that required bathroom facilities?

The Clerk noted that bathroom facilities are not addressed in the ordinance.

Councilor Watson said that he shared the thoughts of Councilor Pomerleau, even if they are not selling the same type of food business may be taking away from an established business.

Councilor Gaba suggested that they might want to consider limiting food trucks menus that are near established businesses so as not to compete with them.

Councilor Macri noted that many of the town-owned lands have porta-potties, however town hall bathrooms would only be available when the building is open.

Chair Deakin questioned if existing businesses could have a food truck too?

Councilor LeClerc said that an existing business could expand by adding a food truck.

Councilor Gardner asked if the porta-potty requirement could be added to the ordinance?

Councilor LeClerc said that if there is an issue down the road it can be looked at.

Councilor Gardner voiced his concerns regarding the use of town porta-potties for private businesses.

Councilor LeClerc said that it would be an extreme circumstance when a person would knock on a door of a stranger to use that person's bathroom.

Councilor Pomerleau said that this doesn't stop someone from buying a small trailer and setting up and selling hamburgers and hot dogs.

Councilor Gaba noted that the vendor would have to have a license to set up anywhere in town, which would provide a level of safety.

Zach Mosher said that in the definitions of the ordinance it describes that the food trucks must have all utilities and facilities contained within it.

Councilor Pomerleau said that he was not aware of what happened previously, he was concerned that anyone could set up anywhere.

The Clerk read from the ordinance the following: Includes only a food service establishment that has all utilities and facilities contained within it, other than a power source, that has no fixed location.

Councilor Gardner said that a hot dog stand would be permissible because the cooking equipment with be within the stand. He went on to question that we are just approving the changes?

Chair Deakin called for additional Council comments, hearing none, hearing called for the roll call vote to move these ordinance amendments to public hearing at the September Council meeting.

**VOTE TO MOVE THIS TO PUBLIC HEARING: 5 Yeas – 2 Nays, Pomerleau and Watson**

**62-23 Amendments to Standish Town Code, Chapter 181, Land Use, Multiple Sections, Regarding Indoor Shooting Ranges (First Reading) [LeClerc]**

Moved by Leclerc seconded by Watson and voted to dispense with the reading of the order.  
(Unanimous)

Councilor LeClerc said that these amendments provide for indoor shooting ranges in Standish.

Chair Deakin called for public comments, hearing none, he called for Council comments.

Chair Deakin asked that prior to this presentation was there the opportunity for public discussion?

Councilor LeClerc said that this was in the Ordinance Committee process for approximately a year, during that same time the Committee was working on the outdoor shooting range ordinance. During that time there was ample opportunity for both sides to speak, noting that there was feedback.

Chair Deakin questioned if there is no discussion tonight there would still the opportunity for dissuasion at the September meeting?

Councilor LeClerc said that was correct.

Chair Deakin called for additional Council comments, hearing none, hearing called for the roll call vote to move these ordinance amendments to public hearing at the September Council meeting.

## **VOTE TO MOVE THIS TO PUBLIC HEARING: 7 Yeas**

### **NEW BUSINESS**

#### **65-23 Authorize Tax Abatement Request from Shawn Theberge and Lisa Theberge for Personal Property Located at Acres of Wildlife Campground [Deakin]**

Chair Deakin called for public comments.

Maurie Hill, resident – question what provision that abatement falls under?

The Clerk explained that under state law non-resident active military station in Maine are exempt from the payment of excise tax. Camper trailers can be taxed under real estate or excise tax provisions. The Clerk noted that a few years ago the Town adopted that resident active military station outside of Maine can be exempt from the payment of excise tax.

Chair Deakin thanked the person for their service.

Chair Deakin called for additional public comments, hearing none, he called for Council comments, hearing none he called for the roll call vote.

WHEREAS, it has recently been brought to the assessor's attention that Mr. Theberge is active military in the Armed Forces of the United States of America, stationed here in Maine, and

WHEREAS, Pursuant to MRS Title 36, §1483, a person on active duty serving in the Armed Forces of the United States may be exempt from the payment of excise taxes, and

WHEREAS, under the provisions of MRS Title 36 §841 the municipal officers, either upon written application filed after one year but within three years of commitment stating the grounds for an abatement or on their own initiative within that time period, may make such reasonable abatement as they see proper to correct an illegality, error or irregularity in the assessment, and

WHEREAS, the assessor is recommending due to the above noted provisions of MRS Title 36 that the municipal officers abate the personal property taxes for the FY21 and FY22, now be it

ORDERED, that the following taxes assessed to Shawn Theberge and Lisa Theberge for their camper located at Acres of Wildlife Campground further described as Personal Property Account C092A are hereby abated:

FY21 Personal Property Tax amount  
\$407.07  
FY22 Personal Property Tax amount  
\$427.50

**VOTE: 7 Yeas**

**66-23 Authorize Town Manager to Execute Property Tax Settlement Agreement on Behalf of the Town Related to Resolution of April 1, 2020 – April 1, 2022 Tax Abatement Appeals of Brookfield White Pine Hydro, LLC (Tax Map 3, Lots 1 & 16-2) [Deakin]**

Chair Deakin called for public comments, hearing none, he called for Council comments.

Councilor LeClerc questioned if there was urgency regarding this matter, he asked if they could have legal counsel weight in on this because that will help on his decision.

Town Manager, Tashia Pinkham said that had been received.

Chair Deakin called for additional Council comments.

A general discussion regarding the matter took place with Town Manager noting that the details of the agreement were discussed in executive session.

Chair Deakin called for called for the roll call vote.

ORDERED, that the Town Manager be and hereby is authorized to execute and deliver the property tax settlement agreement with Brookfield White Pine Hydro, LLC related to the April 1, 2020, April 1, 2021, and April 1, 2022 property tax years for real property located at 820 Bonny Eagle Road (Map 3, Lot 1) and 685 Cape Road (Map 3, Lot 16-2), and to authorize the Town Attorney to take such further action as necessary and appropriate related to the same.

**VOTE: 7 Yeas**

**67-23 Utility Location Permit - Central Maine Power Company – Manchester Road [Deakin]**

Chair Deakin called for public comments, hearing none, he called for Council comments, hearing none he called for the roll call vote.

ORDERED that the application by Central Maine Power Company to install and maintain poles on Manchester Road in accordance with the attached application (CMP Work Order 8801000559478) is approved by the Town Council, and

FURTHER ORDERED that the town will collect a \$25 Street Opening Permit fee.

**VOTE: 7 Yeas**

## **68-23 Award Bid for Purchase of Highway Truck with Plow [Macri]**

Moved by Macri seconded by Pomerleau and voted to amend the order to add the following: HP Fairfield in the amount of \$271,608. (Unanimous)

Public Works Director, John Cross explained that they decided to select HP Fairfield even though they were not the low bidder due to delivery time of the vehicle and possible increases in costs from other vendors. Mr. Cross noted that a representative from HP Fairfield was at the meeting tonight. Mr. Cross noted that HP Fairfield expects to deliver the vehicle a month early in September rather than in October. He continued to explain that HP Fairfield had the insight to preorder some trucks.

Councilor Macri said that the other vendors would not be able to deliver the vehicle until next summer at the earliest.

Chair Deakin asked for the age and condition of the current vehicle that is being replaced?

John Cross said that it's replacing a 2004 Sterling, noting that brand is no longer being made so finding parts is challenging. He said that there is a lot of body rot due to the age and use.

Chair Deakin called for public comments, hearing none, he called for Council comments.

Councilor LeClerc asked Mr. Cross if this vehicle was made in the United States?

John Cross said that it is made by Western Star which he believes is an American company. He explained that HP Fairfield does not service vehicles, so we would be using a local dealer for service.

Councilor Gaba questioned what was the longevity of the Western Star company based on the previous vehicle brand no longer being manufactured?

John Cross said that they have been in business for quite some time and he expected that to continue.

Councilor Pomerleau noted that Western Star is a good company and they only build trucks. He continued to state that this isn't the low bid, however the Council can select any bid.

Chair Deakin asked for clarification on the price of the vehicle.

John Cross explained that he added a calcium system to the truck which was not included in the bid, the original bid was approximately \$269,000 including the calcium system it brings it up to the bid price of \$271,608.

Chair Deakin asked that even though this price is higher than approved by the voters we are able to fund the purchase?

John Cross said that in June it was approved at \$260,000 the additional \$11,000 will come from the operating budget, noting that in September he hopes to bring an order to them to sell excess

equipment and those funds will be used to offset the extra costs. It is expected that the excess equipment will go to bid in October through Keenan Auction Company. He explained that the funds received from the sale will go into the general fund and then be placed in the Public Works account at a later date.

Councilor Pomerleau questioned when the warranty would be effective?

John Cross said once the vehicle goes into service.

Councilor Watson questioned what does the warranty cover?

John Cross noted that we're getting the standard warranty, plow gear is one-year, he said he believed that other items have a five-year warranty. He said that a warranty can be purchased for additional costs.

Steve Holston of HP Fairfield explained that an extended warranty could be purchased through a local dealer, he didn't not know what that cost would be.

Chair Deakin question the time frame of when the extended warrant would have to be purchase?

Steve Holston of HP Fairfield said he didn't know the answer to that question.

Councilor Pomerleau said that he'd like John Cross to look into the extended warranty.

Councilor Gardner questioned the bid number didn't seem to match the bid price.

John Cross explained that the bid was provided based on the gear if a truck was purchased through another vendor.

Chair Deakin called for additional Council comments, hearing none he called for the vote on the order as amended.

WHEREAS a bid process has been conducted for a new highway truck with plow in accordance with section 302 (f) of the Standish Charter, now be it

ORDERED that the attached not to exceed bid from HP Fairfield, in the amount \$271,608 as recommended by the Capital Improvements Committee for the purchase of this vehicle is hereby accepted, and

FURTHER ORDERED that the Town Manager is authorized, on behalf of the Town, to execute related contract documents.

## **VOTE ON ORDER AS AMENDED: 7 Yeas**

### **69-32 Authorize Temporary Weight Restriction on the River Road at the Josies Brook 2 Bridge [Deakin]**

Chair Deakin called for public comments, hearing none, he called for Council comments.

Chair Deakin questioned what type of vehicle is 22-tons?



John Cross said that a double axel behind the steering axel it would be over the weight allowed.

Chair Deakin questioned if this section of road was accessible from other directions?

John Cross said that the area is accessible from Saco Road or Route 25.

Councilor LeClerc questioned the type of vehicle that would not be allowed to cross this area?

Councilor Pomerleau noted that an oil truck would be 30,000 pounds.

John Cross said that it would go by registered weight for enforcement purposes.

Chair Deakin called for additional Council comments, hearing none he called for the vote on the order.

WHEREAS, the Maine Department of Transportation has recommended that the Josies Brook 2 Bridge that carries River Road over Josies Brook in Standish be posted to 22 tons to protect the safety of the traveling public, and

WHEREAS, the Public Works Department immediately posted the bridge upon receiving the MaineDOT's recommendation, and

WHEREAS, funding for improvements for this this culvert were approved by the voters at the June 13, 2023 Town Meeting Referendum vote, and

WHEREAS, engineering specifications will be available for bidding for construction of this project early in 2024, with a completion date of the project scheduled for mid-September 2024, now be it

ORDERED, that the Standish Town Council approves this temporary weight restriction of 22 tons as recommended by the MaineDOT of Josies Brook 2 Bridge that carries River Road over Josies Brook through the completion of the construction project in September 2024.

## **VOTE: 7 Yeas**

## **70-23 Cast Ballot for Maine Municipal Association Vice President and Executive Committee Members [Deakin]**

Chair Deakin asked that the Clerk explains what MMA is.

The Clerk noted that MMA is an association that assists municipalities regarding various matters. A similar order is presented to the Council annually.

Chair Deakin said that write-in candidates are not allowed and the slate of provided candidates is what is provided to vote on.

Chair Deakin called for public comments, hearing none, he called for Council comments, hearing none he called for the roll call vote.

ORDERED that the Standish Town Council hereby cast their vote of the Maine Municipal Association (MMA) Vice President and Executive Committee Members by voting for the slate of candidates on the voting ballot provided by the Maine Municipal Association, and

FURTHER ORDERED that the Town Council designates Robert Deakin the Municipal Official authorized to sign the MMA voting ballot on their behalf.

## **VOTE: 7 Yeas**

### **71-23 Town of Standish Orders of Town Council Authorizing Issue of \$3,378,000 Principal Amount of Bonds and Notes in Anticipation of Such Bonds [Watson]**

Moved by Macri seconded by LeClerc and voted to dispense with the reading of the order.  
(Unanimous)

Councilor Watson said that this moves forward what the voters approved in June.

Councilor LeClerc asked that the Finance Director expand on the details of the order.

Scott Gesualdi explained that this allows the borrowing of funds needed to procure the items voted on in June.

Chair Deakin called for public comments, hearing none, he called for additional Council comments, hearing none he called for the roll call vote.

WHEREAS, the voters of the Town of Standish, Maine (the "Town") approved the expenditure of funds and issuance of Bonds and Notes in an aggregate principal amount of up to \$3,378,00 for the following projects: (a) \$350,000 for public safety capital expenditures; (b) \$100,000 for professional services to prepare phase one of a comprehensive plan; (c) \$150,000 for the construction of tennis courts located at Johnson field; (c) \$260,000 for the purchase of a plow truck with plow gear; (d) \$650,000 for the replacement of the River Road culvert; (e) \$60,000 for planning and engineering of a new public works facility; (g) \$68,000 for garage aerial lifts; (h) \$2,100,000 for the construction of improvements to the intersection of Route 35 and Route 114 at Sebago Lake Village, all as more particularly described in said Town Meeting referendum approvals, dated June 13, 2023 (the "Projects"); and

WHEREAS, the Town Council desires to authorize the issuance of up to \$3,378,000 principal amount of Town's General Obligation Bonds and the issuance of temporary notes in anticipation of and to be refunded by such Bonds through Androscoggin Bank, and to authorize the sale of such Bonds to the Maine Municipal Bond Bank for inclusion in its Fall 2023 or Spring 2024 issue;

NOW, THEREFORE, be it voted, ordered and ordained by the Town Council of the Town as follows:

1. Pursuant to the Town Meeting referendum held on June 13, 2023, the Town Charter, Maine law and all other authority thereto enabling, and to provide funds to finance up to \$3,378,000 of costs of the Projects, and to refund any temporary notes issued pursuant thereto, the Town Treasurer is hereby authorized and empowered in the name and on behalf of the Town to expend and borrow up to \$3,378,000 from the Maine Municipal Bond Bank (the "Bank") pursuant to a Loan Agreement between the Town and the Bank providing for a loan from the Bank in the principal amount not in excess of \$3,378,000, and the Treasurer of the Town be and hereby is authorized and empowered, in the name and on behalf of the Town, to execute and deliver, under the seal of the Town, attested by its Clerk, a Loan Agreement to be in the usual and ordinary form utilized by the Bank, which is hereby approved, and to contain such other terms and provisions, not contrary to the general tenor hereof, as the Treasurer may approve, with his approval to be conclusively evidenced by his execution thereof.

2. Pursuant to the Town Meeting referendum held on June 13, 2023, and the provisions of Maine law, the Town Charter and all other authority thereto enabling, and in order to provide funds for the purposes described in the foregoing paragraph, the Town Council of the Town hereby approves and authorizes the issue, sale and delivery to the Bank as evidence of the aforesaid loan of up to \$3,378,000 and against payment therefor, the Bonds of the Town in a principal amount not to exceed \$3,378,000, such Bonds to mature and be payable on such dates and in such amounts as approved by the Treasurer; to bear interest at the rates specified by the Bank for its Fall 2023 or Spring 2024 issue, which rates shall be subject to approval by the Town Treasurer of the Town, such approval to be conclusively evidenced by his execution and delivery of such Bonds, payable semi-annually; to be issued as a single, fully registered Bond in the an amount not to exceed \$3,378,000 maturing

and payable in installments as aforesaid; to be signed by the Town Treasurer and countersigned by the Chair of the Town Council of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve their approval to be conclusively evidenced by their execution thereof.

3. The Treasurer of the Town and other proper officials of the Town be, and hereby are, authorized and empowered in its name and on its behalf, to do or cause to be done all such acts and things as may be deemed necessary or desirable in order to effect the borrowing from said Bank of up to \$3,378,000 and the issue and delivery to said Bank as evidence thereof of a corresponding principal amount of the Bonds of the Town as hereinabove authorized.

4. If the Treasurer of the Town, the Chair of the Town Council or Town Clerk are for any reason unavailable to approve and execute the Bonds or Notes, or any other documents necessary or convenient to the issuance, execution and delivery of the Bonds or Notes, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had performed such act.

5. The Town is hereby authorized to issue General Obligation Bond Anticipation Notes, in anticipation of such Bonds, up to an amount equal to \$3,378,000, such Notes to be signed by the Town Treasurer and countersigned by the Chair of the Town Council of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve, their approval to be conclusively evidenced by their execution thereof.

6. The Town covenants and certifies that, as to any of the Bonds and Notes that are issued with the intent that interest thereon be exempt from federal income taxation, no part of the proceeds of the issue and sale of such Bonds and Notes authorized to be issued by the foregoing (including any notes and bonds in renewal thereof) shall be used, directly or indirectly, in such manner which would cause such Bonds or Notes of the Town to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code").

7. The Town hereby declares its official intent within the meaning of Treasury Regulation 1.150-2 to pay, on an interim basis, costs of the Projects from the General Fund of the Town up to \$3,378,000, which costs the Town reasonably expects to reimburse with proceeds of the Bonds or Notes.

Adopted this 8<sup>th</sup> day of August, 2023 by the Municipal Officers of Standish, Maine:

/S/  
Robert Deakin, Chair

/S/  
Benjamin Macri, Vice Chair

/S/  
John Gardner

/S/  
Philip Pomerleau

/S/  
Sarah Gaba

/S/  
Brandon Watson

/S/  
Gregory LeClerc

## **VOTE: 7 Yeas**

## **PUBLIC ITEMS**

Maurie Hill, resident – asked for an update on the soccer fields.

The Town Manager noted that it is a work in progress.

Anthony Folsom, resident - voiced concerns about the traffic at Aroma Joe's. He said that the Town Manager has said that Aroma Joe's is *grandfathered*, continuing he said that Route 25 and his parking lot are not part of the grandfathered destination. He said that he had an issue with Aroma Joe's using his parking lot.

Councilor LeClerc read the assessors recommendation for the mil rate. He said that this is a reduction in the mil rate.

Councilor Macri said that a lower mil rate doesn't mean the taxes are going down, assessed valuations may change.

Scott Gesualdi highlighted the past few years mil rates.

Councilor Pomerleau questioned how taxes could go up if the mil rate is lower, since there hadn't been a revaluation.

Chair Deakin thanked all the town employees for all that they do.

Tashia Pinkham explained that in the near future departments will present reports on their respective departments. In addition, she reminded all that in the recently approved budget a new position was added to assist the assessor review the assessment town-wide, she noted that commercial assessments will be established by a separate company.

Councilor Pomerleau said that the voters overwhelmingly turned down a revaluation a year ago and now we have this in place?

Tashia Pinkham said that it is required by laws and we're 20-years out from the last revaluation. She noted the rule of thumb of assessment is 1/3 stay, 1/3 goes down, 1/3 goes up.

## **ANNOUNCEMENTS**

There were no announcements.

## **EXECUTIVE SESSION**

An executive session was not held at this meeting.

## **ADJOURN**

Moved by Gaba seconded by LeClerc and voted to adjourn. The meeting adjourned at 7:30 pm by unanimous consent.

Submitted by: Mary Chase  
Clerk/Secretary